

## Element 3 Funding Workshop

Element 3 is a pupil specific (Yr R to 11) funding stream which is for mainstream schools to access if they have children or young people with a high special educational needs and/or disabilities. This workshop is designed for SENDCOs and Headteachers who are unfamiliar with the processes for applying for either EHCP, SEN Support or Exceptional Circumstances funding, as well as business managers or finance officers.

### The workshop will cover:

- What are high needs?
- How to access information on which CYP are being funded in your organisation
- When and how to apply for funding
- SEN notional budgets
- Application and moderation processes
- Support available

### By the end of the session participants will:

- Understand the criteria for making an application for Element 3 funding
- Be informed on how to access their setting's SEN financial information
- Be fully informed about the processes
- Know what constitutes a SEN notional budget and how to access that information
- Know where to access support

This session will repeat content delivered in the autumn and spring funding workshops. It is primarily aimed at supporting those who are new to E3 funding processes in Norfolk.

## Inclusion and SEND Learning Network

### Audience:

Headteachers, SENDCOs, Business Managers, Finance Officers

### Facilitator:

Alison Toombs,  
Senior Adviser,  
Inclusion - Learning & SEND

### Date and Time

26/04/2022  
16:00—17:00

Training will be delivered via Microsoft Teams  
Joining instructions will be sent out day before the event.

### Cost

Fully funded for Norfolk Schools (subsidised by the Inclusion and SEND Team)

### Book your place here -

[Element 3 Funding Workshop | Norfolk Services for Schools](#)

If you have any queries please contact:

[inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)

Inclusion and SEND support line:  
**01603 307736**

SEND Funding:  
[element3funding@norfolk.gov.uk](mailto:element3funding@norfolk.gov.uk)