



**Norfolk**  
County Council



Educational Psychology  
& Specialist Support



**JULIAN**  
TEACHING SCHOOL HUB

# NORFOLK SENDCO NOW TRAINING Cohort 4, 2022-23

## Course overview

### Who might this course be suitable for?

- Colleagues new to the SENDCo role
- New to Norfolk SENDCos
- Aspiring SENDCos
- Assistant SENDCos
- SENDCos wanting to refresh their knowledge

### Aims of the course:

- To provide an overview of the information and services that will support you as a SENDCo working in Norfolk
- To enable delegates to meet key Local Authority representatives working within SEND in Norfolk
- To enable interactive and informative sessions to build knowledge and understanding of the role of the SENDCo
- To facilitate networking with other colleagues working in SEND in Norfolk

The proposed course overview may be subject to minor amendments with regard to content or speakers prior to delivery.

'recommended by the Julian Teaching School Hub'.

## Inclusion and SEND Learning Network

**Date and Time 09:00 - 14:30**  
(registration open from 08:45)

Day 1: Tuesday 8th November  
2022 (face to face at the Nest,  
Norwich)  
Understanding the role of the  
SENDCo

Day 2: Tuesday 17th January 2023  
The Graduated Approach

Day 3: Tuesday 14th March 2023  
Multi-agency working and The  
Graduated Approach (1)

Day 4: Tuesday 9th May 2023  
Multi-agency working and The  
Graduated Approach (2)

Day 5: Tuesday 20th June 2023  
Working in partnership with CYP and  
parent carers

Training will be delivered online via  
Microsoft Teams  
Joining instructions will be sent out  
before the event.

**Cost**  
**£250 for all five days**

**Book your place here -**  
[Norfolk SENDCo Now | Norfolk Services for  
Schools](#)

If you have any queries please contact:

[inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)

Inclusion and SEND support line:  
**01603 307736**

SEND Funding:  
[element3funding@norfolk.gov.uk](mailto:element3funding@norfolk.gov.uk)



**Norfolk**  
County Council



Educational Psychology  
& Specialist Support



**JULIAN**  
TEACHING SCHOOL HUB

## Norfolk SENDCo Now Day 1

### Understanding the role of the SENDCO

08/11/2022, 09:00 - 14:30

08:45 - 09:00	<b>Registration</b> ( <i>register from 08.45 for a prompt 9am start</i> )
09:00 - 09:15	<b>Welcome, introduction and overview of course content</b>
09:15 - 09:30	<b>Baselining and discussion groups – sharing roles and experiences</b>
09:30 - 10:30	<b>Session 1</b> <b>Setting the context: The role of the SENDCo</b> <i>Learning and SEND team</i>
10:30 - 10:45	<b>BREAK</b>
10:45 - 11:40	<b>Session 2</b> <b>Key legislation</b> <i>Norfolk SENDIASS</i>
11:40 - 12:35	<b>Session 3</b> <b>OFSTED and SEND</b> <i>Senior Leader Intervention, NCC</i>
12:35 - 12:45	<b>Question and answer/sharing good practice</b>
12:45 - 13:15	<b>LUNCH BREAK</b>
13:15 - 14:00	<b>Session 4</b> <b>SENDCo Wellbeing</b> <i>EPSS</i>
14:00 - 14:20	<b>Revisit baselining, discussion and action setting</b> <b>Feedback on key themes</b>
14:20 - 14:30	<b>Summary</b> Reflections – action plan – evaluation – task setting

If you have any queries please contact:

[inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)

Inclusion and SEND support line:

01603 307736

SEND Funding:

[element3funding@norfolk.gov.uk](mailto:element3funding@norfolk.gov.uk)

## Norfolk SENDCo Now Day 2

### The Graduated Approach (Assess, Plan, Do, Review)

17/01/2023, 09:00 - 14:30

08:45 - 09:00	<b>Registration</b> ( <i>register from 08.45 for a prompt 9am start</i> )
09:00 - 09:15	<b>Welcome, introduction and context setting</b>
09:15 - 09:30	<b>Baselining and discussion groups</b>
09:30 - 10:30	<b>Session 1</b> <b>Identification of need and assessment</b> <i>EPSS</i>
10:30 - 10:45	<b>BREAK</b>
10:45 - 11:45	<b>Session 2</b> <b>Planning and provision mapping</b> <i>Learning and SEND team</i>
11:45 - 12:30	<b>Session 3</b> <b>The SEN Information Report (SIR)</b> <i>Local Offer Manager, NCC</i>
12:30 - 12:40	<b>Question and answer/sharing good practice</b>
12:40 - 13:10	<b>LUNCH BREAK</b>
13.10 - 14.00	<b>Session 4</b> <b>Effective use of support staff</b> <i>EPSS</i>
14.00 - 14.20	<b>Revisit baselining, discussion and action setting</b> <b>Feedback on key themes</b>
14:20 - 14:30	<b>Summary</b> Reflections – action plan – evaluation – task setting

If you have any queries please contact:

[inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)

Inclusion and SEND support line:

01603 307736

SEND Funding:

[element3funding@norfolk.gov.uk](mailto:element3funding@norfolk.gov.uk)



**Norfolk**  
County Council



Educational Psychology  
& Specialist Support



**JULIAN**  
TEACHING SCHOOL HUB

## Norfolk SENDCo Now Day 3

### Multi-agency working and the graduated approach (Part 1)

14/03/2023, 09:00 - 14:30

08:45 - 09:00	Registration ( <i>register from 08.45 for a prompt 9am start</i> )
09:00 - 09:15	Welcome, introduction and context setting
09:15 - 09:30	Baselining and discussion groups
09:30 - 10:30	Session 1 <b>Getting to know the Local Offer</b> <i>Local Offer Manager, NCC</i>
10:30 - 10:45	BREAK
10:45 - 11:35	Session 2 <b>Understanding the NDS Pathway</b> <i>Senior Manager, Norfolk and Waveney CCG's</i>
11:35 - 12:25	Session 3 <b>Understanding the speech and language therapy pathway</b> <i>Specialist Speech and Language Therapist</i>
12:25 - 12:35	Question and answer/sharing good practice
12:35 - 13:05	LUNCH BREAK
13:05 - 14:05	Session 4 <b>Virtual School Sensory Support (VSSS)</b>
14:05 - 14:20	Revisit baselining, discussion and action setting Feedback on key themes
14:20 - 14:30	Summary Reflections – action plan – evaluation – task setting

If you have any queries please contact:  
[inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)

Inclusion and SEND support line:  
01603 307736

SEND Funding:  
[element3funding@norfolk.gov.uk](mailto:element3funding@norfolk.gov.uk)

## Norfolk SENDCo Now Day 4

### Multi-agency working and the graduated approach (Part 2)

09/05/2023, 09:00 - 14:30

08:45 - 09:00	<b>Registration</b> ( <i>register from 08.45 for a prompt 9am start</i> )
09:00 - 09:15	<b>Welcome, introduction and context setting</b>
09:15 - 09:30	<b>Baselining and discussion groups</b>
09:30 - 10:30	<b>Session 1</b> <b>Assessment and EHCPs</b> <i>Senior Advisers SEN Statutory Operations, NCC / Senior EP, EPSS</i>
10:30 - 10:45	<b>BREAK</b>
10:45 - 11:45	<b>Session 2</b> <b>Assessment and EHCPs</b> <i>Senior Advisers SEN Statutory Operations, NCC / Senior EP, EPSS</i>
11:45 - 11:55	<b>Question and answer/sharing good practice</b>
11:55 - 12:25	<b>LUNCH BREAK</b>
12:25 - 13:20	<b>Session 3</b> <b>Making sense of the EHC plan</b> <i>Learning and SEND Team</i>
13.20 - 14:05	<b>Session 4</b> <b>Effective annual review meetings</b> <i>Senior Advisers SEN Statutory Operations, NCC</i>
14.05 - 14:20	<b>Revisit baselining, discussion and action setting</b> <b>Feedback on key themes</b>
14:20 - 14:30	<b>Summary</b> Reflections – action plan – evaluation – task setting

If you have any queries please contact:  
[inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)

Inclusion and SEND support line:  
01603 307736

SEND Funding:  
[element3funding@norfolk.gov.uk](mailto:element3funding@norfolk.gov.uk)

## Norfolk SENDCo Now Day 5

Working in partnership with children and young people (CYP) and parent carers

20/06/2022, 09:00 - 14:30

08:45 - 09:00	<b>Registration</b> ( <i>register from 08.45 for a prompt 9am start</i> )
09:00 - 09:15	<b>Welcome, introduction and context setting</b>
09:15 - 09:30	<b>Baselining and discussion groups</b>
09:30 - 10:30	<b>Session 1</b> <b>The voice of children and young people</b> <i>EPSS</i>
10:30 - 10:45	<b>BREAK</b>
10:45 - 11:45	<b>Session 2</b> <b>Working in partnership with parent carers</b> <i>Norfolk SENDIASS</i>
11:45 - 11:55	<b>Question and answer/sharing good practice (10 mins)</b>
11:55 - 12:25	<b>LUNCH BREAK</b>
12:25 - 13:05	<b>Session 3</b> <b>Building positive relationships with parent carers</b> <i>EPSS</i>
13:05 - 13:55	<b>Session 4</b> <b>Supporting transitions</b> <i>Learning and SEND Team, NCC</i>
13.55 - 14.10	<b>Revisit baselining, discussion and action setting</b> <b>Feedback on key themes</b>
14:10 - 14:30	<b>Summary</b> Reflections on the whole course – action plan – evaluation – task setting

If you have any queries please contact:  
[inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)

Inclusion and SEND support line:  
01603 307736

SEND Funding:  
[element3funding@norfolk.gov.uk](mailto:element3funding@norfolk.gov.uk)



**Norfolk**  
County Council



Educational Psychology  
& Specialist Support



**JULIAN**  
TEACHING SCHOOL HUB

**The course is supported by an offer of coaching and mentoring support from a Learning and SEND adviser in the Inclusion and SEND team at NCC for the duration of the course.**

## **Norfolk SENDCo Now**

### **Feedback from SENDCos in Cohort 3**

*'A great opportunity to share ideas and discuss with other SENDCOs.'*

*'I have a much better understanding of the SENDCo role.'*

*'I now know where to go for help and support.'*

*'I know that I'm not alone in how I am feeling. I understand more about the need to prioritise and delegate.'*

*'Lots of information provided with further reading and links to find out more.'*

If you have any queries please contact:  
[inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)

Inclusion and SEND support line:  
01603 307736

SEND Funding:  
[element3funding@norfolk.gov.uk](mailto:element3funding@norfolk.gov.uk)