



# Headteacher & Educational Visits Coordinator Update Training

Supporting schools to plan safe visits that broaden horizons and raise aspirations.

Highlights the key updates to the guidance about off-site activities.

## Course Outline

This online course provides an opportunity for Educational Visits Coordinators (EVCs) and Headteachers to be updated about current best practice around planning, and gaining approval for, safe and effective off-site visits. The latest information about Evolve (the internet-based notification and approval system), Ofsted etc. is provided.

## This training aims to:-

- Highlight key updates to the off site visit guidance
- Notify Educational Visits Coordinators (EVCs) of developments to EVOLVE
- Meet and network with other Educational Visits Coordinators (EVCs)

**It is a requirement of the  
Outdoor Education Advisers Panel  
that all EVCs are updated at  
least every 3 years.**

**Phase**  
All

**Audience**  
Headteachers and  
Educational Visits  
Coordinators (EVCs)

**Trainer**  
Graham Lodge

**Date**  
13th October 2022  
EDVIS-OM-1022-T002  
19th October 2022  
EDVIS-OM-1022-T004

**Time**  
1:30 – 4:00 pm

**Fee**  
£65 per delegate

## Educational Visits

For more information and to make a booking please visit our [website](#) or email us at [educational.visits@norfolk.gov.uk](mailto:educational.visits@norfolk.gov.uk) or call 01603 303341 (Mon-Tues) | 01603 307584 (Wed-Fri)



**Norfolk**  
County Council