

INSET

Primary Management

People Management - for Effective Deputy Headship

This course aims to help Deputy Headteachers to develop skills and strategies for working in partnership with the Headteacher on:

- communicating with and working with parents
- managing effective staff meetings
- managing staff issues
- working with the media

Lunch and refreshments will be provided

The course leaders will be Maggie Broad and Liz Shenstone Primary Advisers

Cost: £110.00

Date	Time	Venue	Activity Ref.
7/5/2003	9.30 - 4.00	West Norfolk Professional Development Centre	2RN009
8/5/2003	9.30 - 4.00	Norwich Professional Development Centre	2RN010

To apply for a place at this activity please visit our INSET Opportunities website at <http://advisoryservice.norfolk.gov.uk/inset> or complete a booking form and return it to:

Lesley Francis
Norfolk Advisory Service
Professional Development Centre
Woodside Road
Norwich, NR7 9QL

Telephone:
01603 433276

Fax:
01603 700236

E-mail:
lesley.francis.edu@norfolk.gov.uk

