

# INSET

## Special Educational Needs

# Disability Discrimination Act (DDA) - Briefings for Headteachers/Governors

Four meetings have been arranged by the LEA to provide information for headteachers and governors in meeting their new duties under the DDA. Each meeting will consist of brief presentations on the key issues followed by an opportunity to ask questions. These briefings will cover issues raised in the paper recently sent to all schools Ref: MI 29/03, Disability Discrimination Act - application to schools. Sessions will be led by: Steve Lord, Senior Adviser for SEN; Paul Hoey, Senior Education Officer (Assessment/Provision) and Stephen Edwards, Education Officer (Premises).

The headteacher (or nominated representative) and a governor are invited to attend one of the following sessions. Please reserve your places by completing and returning the booking form or visiting our website at <http://advisoryservice.norfolk.gov.uk/inset>

There is no charge for attending this briefing, as it is funded from centrally held funds.

Tea/coffee will be served 15 minutes prior to the start of each session.

- Please note that each session will start at 4.00 pm with the exception of 18 March at the Norwich Professional Development Centre which will start at 4.30 pm.
- The session on 24 March will be held at Oriel High School, not The Imperial Hotel as stated in the briefing paper.
- **Confirmation letters will not be sent.**

**Cost: £0.00**

Date	Time	Venue	Activity Ref.
13/3/2003	4.00 - 6.00	The Bell Hotel, Thetford	2WN080
18/3/2003	<b>4.30 - 6.30</b>	Norwich Professional Development Centre	2WN081
19/3/2003	4.00 - 6.00	West Norfolk Professional Development Centre	2WN082
24/3/2003	4.00 - 6.00	Oriel High School, Gorleston ( <i>not The Imperial Hotel</i> )	2WN083

To apply for a place at this activity please visit our INSET Opportunities website at <http://advisoryservice.norfolk.gov.uk/inset> or complete a booking form and return it to:

Sue Berrisford  
Professional Development Centre  
Woodside Road  
Norwich  
NR7 9QL

