

## SEN Information Report twilight

### Outline

The governing bodies of maintained schools and maintained nursery schools and the proprietors of academy schools must publish information on their websites about how they put into practice their policy for pupils with special educational needs (SEN).

The SEN Information Report (SIR) should be updated at least annually and should reflect how the setting implements its SEND Policy. Schools should publish this information on their website so that young people, parent carers and professionals can find it easily. It is important that the information is also easy to read and understand.

### Description

The session will introduce the Norfolk County Council 'Best Practice Guide' and the online SIR audit tool. It will present key findings from a recent quality audit, with tips and 'quick wins' in developing the SIR. There will be an opportunity to:

- share and discuss some examples of good practice
- discuss ways in which settings have developed their SIR to ensure it is accessible to different audiences
- discuss how settings have supported children and young people and parent carers to actively participate in the development of the SIR

### Outcomes

Delegates will identify:

- key elements of good practice
- practical tools available to support them in developing their SIR
- approaches to ensuring the SIR is accessible
- strategies and approaches to involve children and young people and parent carers in the development of the SIR

## Inclusion and SEND Learning Network

### Audience:

MAT, Academy and school leaders, governors and trustees, SENDCos and inclusion leads

### Facilitator:

Claire Jones – Local Offer Manager  
Dawn Jones – Learning and SEND

### Date and Time:

**Tuesday 9th May 2023**  
**16:00-17:00**

Training will be delivered via Microsoft Teams  
Joining instructions will be sent out the day before the event.

### Cost

Fully subsidised for Norfolk settings by the Inclusion and SEND Team

### Book your place here -

[SEN Information Report twilight | Norfolk Services for Schools](#)

If you have any queries please contact:

[inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)

Inclusion and SEND support line:  
**01603 307736**

SEND Funding:  
[element3funding@norfolk.gov.uk](mailto:element3funding@norfolk.gov.uk)