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| Management Information Sheet | |
| Inclusion and SEND updates, including fully funded training, guidance, and resources for schools! | |
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| LA Contact: | Josie Rayner-Wells, Senior Adviser for Early Intervention and Prevention |
| Audience: | CEOs, Headteachers and Principals, SLT, Behaviour Leads, Inclusion Leads, SENDCos, Pastoral Leads, RSHE Leads, MH Leads, Teachers, TA’s. |

Welcome to the Summer term! We hope you had a well-deserved Easter break and are pleased to share our fantastic offer of fully funded and subsidised Inclusion and SEND advice, guidance, training, and resources for your school, supporting you to develop more inclusive school cultures and curriculums for your whole-school community.

**Early Intervention and Prevention (EIP)** *Led by Josie Rayner-Wells, Senior Adviser Inclusion, Early Intervention and Prevention.*

**The EIP team are delighted to be welcoming the English as an Alternative Language (EAL), Ethnically Diverse Communities (EDC) and Gypsy, Roma Traveller (GRT) teams into the service. This alignment and greater breadth of skills with secure an even better offer of Inclusion and SEND support for schools! You can now contact these teams via:** [inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk)**.**

**Anti-bullying**

In April 2022, the DfE published a report that found 21% of all pupils had experienced bullying within the last year. The longer the bullying is sustained, the greater the risk of long-term impact that can last into adulthood. **Our newly launched** [anti-bullying guidance for schools](https://www.schools.norfolk.gov.uk/pupil-safety-and-behaviour/bullying)provides evidence-based guidance, model policies, resources and CPD to help your school have regard to the relevant laws and guidance and consider your efficacy in preventing and tackling bullying.

**Promoting positive behaviours**

This newly launched [padlet of resources](https://padlet.com/EIPTraining/identifying-needs-to-promote-positive-behaviours-g1f64zqzcne96ef8) will support you to **understand individual pupil needs and experiences, identify key triggers and plan for positive behaviours.** The resources follow a structured approach: The first step introduces tools which focus on understanding the needs, feelings and experiences that may be underpinning a pupil’s behaviours. The next step provides tools which can help to identify patterns, triggers, and possible functions of behaviours. The following step guides you to develop solutions focused planning tools such as positive behaviour support plans and crisis cycles. The final step helps you to review your whole school approach to inclusion with the aim of identifying areas of strength and areas for improvement. These tools are helpful in identifying needs and promoting positive behaviours but do not replace relevant training such as Norfolk Steps.

Our newly launched Norfolk Steps thematic webinars are fully funded for all Norfolk Steps schools. Please secure your place/s now:

[Norfolk Steps Practitioner Webinars | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/190297)

* 19/4/23 Supporting learners with Autism
* 15/5/23 Supporting MSA’s with behaviour
* 11/7/23 Supporting learners with ADHD

You can see our full range of services and purchase the best value Norfolk Steps package [here](https://s4s.norfolk.gov.uk/Page/28037).

**EAL/ EDC Advisory Service**

* [Supporting EAL learners in the Mainstream Primary Classroom | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/180309) This four-module self-led e-learning course will introduce professionals to basic EAL pedagogy and a range of practical strategies to support EAL pupils in the mainstream primary classroom.
* [Distinguishing the Difference between EAL and SEN | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/188021) This face-to-face course will support delegates to ensure best practice for English as an Additional Language (EAL) pupils and their families in relation to SEN. We will cover how to distinguish between EAL and SEN difficulties and will explore a range of assessment materials.
* [Young Interpreters Scheme - Schools](https://www.schools.norfolk.gov.uk/pupil-needs/english-as-an-additional-language/young-interpreters-scheme) This scheme is aimed at Primary and Secondary school children and involves a group of pupils who have an empathetic outlook in welcoming new arrivals to the school and supporting them during their induction period, as well as with ongoing social situations around school. A training package for participating pupils is provided to school which sign up to the scheme. For further details.
* **Refugee grant claims and EAL training -** The **deadline** to claim your **refugee grants funding** for this term for Ukrainian pupils on the Homes for Ukraine Scheme and for other newly arrived refugee cohorts **is 31stMay 2023**.

If this is the *third term* that your Ukrainian child has been in your school, this will be your *last opportunity* to claim your grant. Grant funding cannot be rolled over beyond the third term.

The **deadline** for claims for the summer term **is 31stAugust.** Please read the full guidance attached regarding making claims.

We highly recommend that you use your funding for **CPD in EAL** and we are offering the courses shown below in the summer terms. These have been very popular this year. We will be announcing CPD for the Autumn term soon.

* **Secondary EAL training** Bespoke training offered to schools for a staff member or team of staff with responsibility for EAL in school. Contact Tanya Ingram [tanya.ingram@norfolk.gov.uk](mailto:tanya.ingram@norfolk.gov.uk) for details
* **EAL Award** for Primary and Secondary schools to encourage and celebrate good practice in developing school environments that promote and support diversity of culture and language. *The package includes:* An audit of EAL provision, staff CPD (bespoke in-school or other), Subscription to Young Interpreter scheme, advice, and guidance re: admissions, EAL resources, policy, teaching strategies, funding etc Contact Robert Coyle [robert.coyle@norfolk.gov.uk](mailto:robert.coyle@norfolk.gov.uk) for further details

**Gypsy Roma Traveller (GRT) Service**

[GRT Primary and EYFS Network | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/175090) During these sessions we will be inviting speakers from a range of GRT communities/organisations, highlighting some exciting new projects and bringing updates on GRT culturally reflective resources, GRT History Month, national initiatives, and new guidance/research documents. We will also be covering topics of interest raised by schools, such as gaps in education, RSHE curriculum and transitions.

**Relationships, Sex and Health Education (RSHE)**

**The increased media coverage of RSHE in schools and current activism from lobby groups nationally is causing some concern. The DfE is due to review the RSHE Guidance as already planned this year. We will update schools accordingly. In the interim, it is important that you continue with your planned provision of RSHE aligned to the statutory requirements of the current guidance, having consulted, and considered the views of your school community. Our** [RSHE toolkit](https://www.schools.norfolk.gov.uk/teaching-and-learning/rshe-toolkit) **and RSHE Bootcamp will help you to ensure you have taken a compliant, whole-school approach. If you have any concerns, please email our RSHE Adviser, Alice Ndiaye at** [inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk).

* [RSHE Bootcamp - Primary | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/174948) This fully funded workshop and accompanying RSE teaching resource will provide your school with everything it needs to secure statutory compliance through best practice approaches that meet the bespoke needs of your school community.
* [Anti-Racism in Education Norfolk Network Meetings; working towards a Whole School Approach | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/185037) **Join our community of over 50 schools** and receive an update of developments in Anti-Racist practice for schools, a short presentation from a guest speaker about an aspect of Anti-Racist, learn from practice sharing and collaboration with other Norfolk schools.

**SEMH**

* These fully funded [e-learning modules](https://s4s.norfolk.gov.uk/Search?search=SEMH+modules) **support existing whole-school approaches** to promoting social, emotional, and mental health.

**Learning and SEND**

*Led by Alison Toombs, Senior Adviser Inclusion, Learning and SEND*

Offer of support:

* Training packages, including Norfolk SENDCo Now, SLCN Level 4 and a range of twilights – contact [inclusionandsend@norfolk.gov.uk](mailto:inclusionandsend@norfolk.gov.uk) for information.
* Adviser support for leaders and SENDCos in the areas of:
  + Identification of need (INDES)
  + Provision (IPSEF and PEaSS)
  + High quality teaching
* [Effective use of support staff | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/187966) This twilight session will consider the evidence-base, including national guidance and key recommendations, on the effective deployment of teaching assistants
* [Element 3 Funding Workshop (summer term 2023)  Arrangements for the financial year 23-24   | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/176500) This is an information session for mainstream educational settings and other external stakeholders regarding Element 3 funding arrangements for the financial year 2023-24
* [Surgery sessions summer term- E3 funding arrangements for financial year 2023-24 | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/176578) The surgery sessions will provide an opportunity for SEND leads and other senior leaders in mainstream settings to meet with Learning and SEND advisers to discuss and ask questions regarding the revised E3 funding arrangements for the financial year 2023-24.
* [Norfolk SENDCo Now | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/169340) Day 4. This training is designed for SENDCos who are new to the role; new to Norfolk; teachers aspiring to be a SENDCo, assistant SENDCos and those who would like to refresh their knowledge. The training aims to provide you with the knowledge that you need to navigate SEND support and advice in Norfolk. This is a 5-day course package.
* [SEND Forum](https://secure2.sla-online.co.uk/Training/mTrainingDetails.aspx?id=164788) A forum to bring Special Education Needs and Disabilities professionals together to learn, share and develop provision across Norfolk
* [SEN Support plans   | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/196954) This session will provide an opportunity for discussion and sharing good practice around what an effective SEN Support plan/APDR process should include. It will build on key findings from the Shared SEND Support session on 21.03.23 and present ‘spotlight’ case studies from a range of Norfolk settings.
* INDES Moderation Panel: The development of a co-produced process to support the external moderation of INDES submissions by schools. To book please contact [lucie.hobbs@norfolk.gov.uk](mailto:lucie.hobbs@norfolk.gov.uk)

**E-learning offer**

**SEND Modules**

These High Quality Teaching modules aim to give teachers an overview of what High Quality Teaching looks like in a mainstream setting within the context of the role and responsibility of every teacher to be ‘a teacher of SEND’ therefore supporting the [Teacher’s Standards](https://www.gov.uk/government/publications/teachers-standards).

* [SEND Module 1 - Identification of Need | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/165177)
* [SEND Module 2 - High Quality Teaching | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/165126)
* [SEND Module 3 - Provision Expected at SEN Support (PEaSS) | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/165269)
* [Reflective Record - SEND and SEMH | Norfolk Services for Schools](https://s4s.norfolk.gov.uk/Event/165319): Throughout this project, you will be considering the impact that your teaching has on the learning of children with SEND and SEMH. The project’s E-learning modules and accompanying resources will support your understanding.

**SEMH and Transitions Team**

*Led by Vicki Setters, Senior Adviser Inclusion, SEMH and Transitions*

Offer of fully funded support:

* Bespoke, intensive support for schools in relation to CYP that are close to exclusion
* Support for schools with the transition of CYP that are placed via the Fair Access Team
* Support for schools with ensuring effective Managed Moves
* Exclusions Team support
* Support with identifying whether an SEMH SRB application is appropriate

The Inclusion and SEND Helpline is available for urgent requests for support:

**01603 307736**.

If you have any questions or suggestions, please contact us on our mailbox, providing a single point of enquiry and entry to our services: [**inclusionandsend@norfolk.gov.uk**](mailto:inclusionandsend@norfolk.gov.uk)**.**