

**INSET****Primary Management**

# Essential Skills for Undertaking Classroom Observation

Several schools have requested a course on developing classroom observation skills. It is designed for senior managers and subject leaders with no or limited experience in this area as well as those who would like to refine their practice. Simulation exercises using video tapes or lessons will be used during the session.

By the end of the course, participants will be:

- aware of the value of lesson observations as evidence of effective teaching and learning
- aware of the protocols to follow to ensure that the observation is a constructive experience for all concerned
- able to use evidence gathered from lesson observations to make judgements about pupils' experiences in lessons
- aware of how to give constructive feedback to teachers.

Refreshments will be provided.

Course Leader: Elizabeth Shenstone, Adviser (Primary)

**Cost: £60.00**

Date	Time	Venue	Activity Ref.
22/9/2003	9.00 - 12.00	West Norfolk Professional Development Centre	3RN009
23/9/2003	9.00 - 12.00	Norwich Professional Development Centre	3RN008

To apply for a place at this activity please visit our INSET Opportunities website at <http://advisoryservice.norfolk.gov.uk/inset> or complete a booking form and return it to:

Elizabeth Philpot  
Norfolk Advisory Service  
Professional Development Centre  
Woodside Road  
Norwich, NR7 9QL

Telephone:  
01603 433276

Fax:  
01603 700236

E-mail:  
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