



THE BUILDING MAINTENANCE PARTNERSHIP POOL NEWSLETTER

No 5

June 2002



This newsletter follows the latest meeting of the BMPP Advisory Board held on 20 May 02.

Constitution for the BMPP Board

Please see the enclosed Constitution for the BMPP Board. Members were concerned that the name Advisory Board does not really reflect the actual role of the Board. It operates rather as a Management Board, and so the title has been changed to the BMPP Management Board to reflect its role. The change of name does not mean that the role of the Board is changing.

Report on the Fund

Paul Elsegood of NPS issued a Total Expenditure Report, detailing the total spend by each member school, and reported that of the £5.9 m premiums paid into the Fund, some £1.4m remained to carry forward to the next year. Approximately £440k of this however would be swallowed up by as yet unpaid commitments.

Reporting on the Actual Spend on general repairs, Paul said that one of the greatest problems was estimating the level of 'Day to Day Repairs'. Out of approx 10,000 orders for work placed annually by NPS, the majority came into this category. The actual cost under this heading for the last financial year was £1.1m whereas he had only made provision for some £427k in his forecast. Obviously this figure will be revised upwards for the current year. Reporting on the per pupil calculations, it could be seen that the previous years figures of £12 and £14 for primary/special and secondary pupils respectively had been underestimated. Figures for the current year of £20 per pupil for primary

and special schools, and £25 per pupil for secondary schools will reflect the actual expenditures incurred. The difference between the two categories of school is necessitated by the larger floor area nominally allocated to high school pupils.

Individual Budget Report Sheets

These are to be sent out shortly to all schools, and will give a breakdown of expenditure for the various elements of the Maintenance Programme over the 3 year period of the current BMPP. When you receive your individual plan please note however that:

- the figures provided are without the benefit of inflation
- this is just a notional guide, and apart from the Year 1 figures, some figures are guess-timates.

Withdrawal from the BMPP

Following further representations from the school mentioned in the previous newsletter, the Board again discussed the question of withdrawals from the current 3 year scheme. The Board is unwilling to define a set of criteria in which a school might seek to withdraw from membership of the BMPP, but must consider individual cases as they present themselves, and ascertain whether they constitute exceptional circumstances. As stated in the previous newsletter, changes in legislation such as that affecting the funding for certain categories of school would constitute such a set of circumstances. However, many schools within the County find themselves in just such a situation as the school in question – that of falling numbers on role, and it was felt that to allow one member to withdraw on such grounds would

effectively provide an 'Opt Out' clause for others in the future. This was not felt to be in the interests of the other members of the BMPP.

Election of new chairperson

Sadly Cheryl Crawford has stood down from the Board due to other commitments, and the former Vice- chair Dominic Cragoe head of Sheringham Primary was elected as the new Chair. Malcolm Clayton of the Fred Nicholson schools is the new Vice-Chair.

Mike Dopson is also standing down from the Board as he feels that NASH should be represented by at least one member of the NASH Executive Board. This means that currently NASH have no delegates appointed to the Board, and we are seeking replacements.

Aided Schools

Gerald Ward of the Diocesan Board is to meet Lawrence Cooper to address the issue of the alterations in funding to Aided schools. As you are probably aware, changes in legislation effective from 1 April now mean that there is a de-minimus level of £2k for improvement projects for such schools. Such schools will be able to seek a 90% grant from the LEA for Formula Capital Repairs.

Call on the Contingency Fund

The Board agreed to a request to fund the replacement of fencing around the pond at a First school, at a cost of £1200. Although this could be regarded as an improvement and therefore not falling within the Fund, it was felt that in this case the expenditure was justified. However, another request for a contribution of some £300,000-£400,000 towards replacing the structure of a school's swimming pool was not supported.

Contact names

The next meeting of the BMPP Board will be held on Monday 16 September. If you have any comments or concerns which you would like taken to the next meeting, please contact one of the delegates:

SNAPP delegates

Mr Dominic Cragoe
Sheringham Primary
01263 823848

Mrs Carolyn Howard,
Tilney St Lawrence Primary
01945 880405

Mrs Catherine Whalen,
Mousehold First
01603 427012

Ms Mary Ann Massey,
Sprowston Middle
01603 425150

Special Schools delegate:

Mr Malcolm Clayton
Fred Nicholson School
01362 693915

Norfolk Governors Network:

Christine Oakes -High Schools
01842 765913

Mr Peter Rout -Primary Schools
01508 483830

Diocesan Board:

Mr Gerald Ward
01603 881352

Building Maintenance Partnership Pool Constitution of Management Board

1 Purpose of the Management Board (as set out in the Prospectus)

- To provide a forum for consultation on the running of the BMPP Scheme.
- To act as a channel for the dissemination of information about the Scheme.
- To act as a forum for member schools to influence future strategic developments of the Scheme.
- To provide an opportunity for the BMPP Fund Manager to receive feedback from schools.
- To be independent in its decision making and to feed back to the LMS Consultative Group.
- As representatives of the membership to be responsible for monitoring and controlling the operation of the BMPP Scheme.
- For monitoring the support and service given by NPS Property Consultants Ltd.

2 Terms of reference

- 2a To facilitate the equitable operation of the BMPP fund as set out in the BMPP Prospectus.
- 2b Delegates to have regard to the professional and technical expertise, and recommendations of the officer representatives from the Education Department and NPS Property Consultants Ltd.
- 2c Where any substantive changes are proposed which conflict with the detail in the Prospectus, then a referendum of all member schools is to be taken, with the Board bound by the result.
- 2d Where the membership of the Board as in 3(a) fall below the minimum level of 5, nominations will be sought from the relevant bodies for replacement delegates.

3 Membership of the Board

- 3a To reflect the profile of membership within the BMPP, with a minimum of 5 nominated members and maximum of 10.
(Given the take up of the Pool during the period April 01 to March 04, to consist of delegates as follows:
4 delegates nominated by SNAPP
2 delegates nominated by NASH
1 delegate nominated by Special Schools
1 delegate nominated by Diocesan Board
2 delegates nominated by Norfolk Governors Network
- 3b All delegates to be from, or represent schools which are members of the BMPP.

- 3c Appointments to the Board to be from the relevant representative body.
- 3d The Board shall be supported by representatives from the Education Department of Norfolk County Council and NPS Property Consultants Ltd who shall attend the Board meetings to act in an advisory capacity, and provide administrative support to the Board.

4 Chairperson

- 4a Chairperson to be proposed and voted by the teacher, diocesan and governor delegates on an annual basis.

5 Voting

- 5a Only teacher, diocesan, and governor delegates to vote on any issue.
- 5b Chair to have casting vote on tied votes
- 5c Quoracy of meetings to be minimum of 5 voting delegates.

6 Frequency of meetings

- 6a Normally one per term, with a minimum of 2 per financial year.