

Higher Level Teaching Assistant Training and Assessment Briefing Sessions

Later this term we will once more be inviting applications from teaching assistants who wish to apply for funding for the Higher Level Teaching Assistant Programme. To support teaching assistants and their headteachers in this process, we will be running a series of briefing sessions across the county.

The venues are as follows (maps available upon request):-

2nd March - The Ramada Jarvis Hotel, Boundary Road, NORWICH

22nd March - Knights Hill Hotel, South Wootton, KINGS LYNN

21st April - Imperial Hotel, North Drive, GREAT YARMOUTH

25th April - The Bell Hotel, Kings Street, THETFORD

28th April - Wensum Lodge Hotel, Bridge Street, FAKENHAM

The sessions will include information about:-

- The application process
- Training routes available
- The workforce remodelling context

There will also be an opportunity to ask questions of colleagues involved in the training and assessment of HLTAs and the LEA Remodelling Project Leader.

The sessions will last for about one hour and commence at 4.00 p.m. Light refreshments will be available from 3.45 p.m.

Please indicate on the reverse if you would like to attend one of these sessions, stating the reference/date/venue and return it to Carol Burgess at the PDC, at least one week before your desired date.

Course Leader (s) : Roger Eagle

Who should attend

Headteacher	<input checked="" type="radio"/>	Head of Dept.	<input type="radio"/>
Deputy Head	<input type="radio"/>	Classroom teacher	<input type="radio"/>
SENCO	<input type="radio"/>	Returner	<input type="radio"/>
Subject Leader	<input type="radio"/>	NQT	<input type="radio"/>
Classroom Assistant	<input checked="" type="radio"/>	Nursery Nurse	<input type="radio"/>
Supply Teacher	<input type="radio"/>	Pre-school Practitioner	<input type="radio"/>
Governors	<input type="radio"/>		

Other:

Phase

All

Cost:

£0.00

How to book

To apply for a place at this activity please visit our INSET Opportunities website at <http://advisoryservice.norfolk.gov.uk/inset> or complete a booking form and return it to:

Carol Burgess
Norfolk Education Advisory Services
Professional Development Centre
Woodside Road
Norwich NR7 9QL

Telephone:

01603 433276

Fax:

01603 700236

E-mail:

carol.burgess@norfolk.gov.uk

Date	Time	Venue	Reference
2/3/2005	4.00 - 5.00	The Ramada Jarvis Hotel, Norwich	4RN103
22/3/2005	4.00 - 5.00	Knights Hill Hotel, Kings Lynn	4RN104
21/4/2005	4.00 - 5.00	Imperial Hotel, Great Yarmouth	4RN105
25/4/2005	4.00 - 5.00	The Bell Hotel, Thetford	4RN106
28/4/2005	4.00 - 5.00	Wensum Lodge Hotel, Fakenham	4RN107