

Children's Services  
The Pupil Access and Support Service  
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Your ref:  
My ref: PA&SS/MB/DS  
SpetchJ-MB-Schools Let-230605

28<sup>th</sup> June 2005

Central Area Schools  
Special Schools

Dear Colleague

**Change of staff member - Assessment and Provision Team**

I am writing to let you know that Julian Spetch has been seconded for 12 months to the role of Pupil Entitlement Support Officer for the central area in place of Carole Cross. Carole will be working with me during the coming year on a range of projects within Assessment and Provision. Julian is based at Carrow House and can be contacted on 01603 224103 or by email at [julian.spetch@norfolk.gov.uk](mailto:julian.spetch@norfolk.gov.uk).

Julian previously worked for the Attendance and Behaviour Service as Head of Centre (PRU) and as an Advisory Support Teacher.

Yours sincerely

Michael Bateman  
Assessment & Provision Manager