

## **CELEBRATE YOUR PUPILS IN ANTI-BULLYING WEEK:**

Recognise the amazing achievements that your pupils have made in tackling bullying in your school! You can nominate your Peer Mentors, Listeners, Playground Pals for a Diana Anti-Bullying Award. This Award is open to **primary and secondary schools**. Nomination forms are simply to complete and if they fit the criteria, an Award is made. The deadline date for Autumn Term has been set especially early - 9 November 2006 - so that celebration events can be arranged to present the Awards.

Visit [www.diana-award.org.uk](http://www.diana-award.org.uk) or telephone 0845 3372087 to get a nomination form.

DIANA  
PRINCESS OF WALES  
memorial  
award  
FOR  
young people



# anti-bullying

## Help us find this year's award holders

**The Diana Princess of Wales Anti-bullying Award - Make the Difference**

**Guidance Notes and Nomination Form 2006/2007** 'The Diana Memorial Award celebrates the fantastic achievements of ordinary people who do extraordinary things. Through their activities they display all the values that we should all aspire to – valour, compassion, imagination, teamwork, sacrifice, public spirit and private endeavour in equal measure'. **Rt Hon. Gordon Brown**

**Chapelgreen Primary School, Glasgow** - They are eight Playground Monitors in Primary six, two from each house, who are trained as Peer Mediators. They keep a lookout for situations developing, children alone or upset and alert playground supervisors as appropriate.

They also supervise intervals and lunchtimes.



Bullying is a serious issue in our schools today and can make the experiences that young people have at school unhappy, frightening and sometimes has devastating consequences. But many young people across the UK are now doing some amazing work to tackle bullying and we would like to recognise their achievements through the Diana, Princess of Wales Anti-bullying Award.

The Diana, Princess of Wales Anti-bullying Award is given to young people who have made an outstanding contribution to tackling bullying in their schools or communities.

'It was an honour to receive it last year, but to be awarded the Diana Anti-bullying Award two years on the run, is a real privilege'. **Headteacher, Arnot Community Primary School**

The Award is open to all young people up to the age of 18. Organisations can nominate up to 6 individuals or a group of up to 30. This is an inclusive award and all those who meet the criteria will receive the Award.

#### Award Criteria

We recognise that there are various anti-bullying projects going on in schools and communities, so this nomination must provide evidence of good practice that you are proud of and that has worked to eliminate bullying in your school/community. We would therefore ask you to look at the criteria and demonstrate how your nominee(s) have met them.

1. Nominees have participated, led or set up an anti-bullying programme
2. Nominees have demonstrated exceptional qualities and skills.
3. Nominees have received training from a recognised source and have ongoing support from adults.
4. Evidence or testimonials that the nominees' work has improved the lives of others
5. Nominees have undertaken the activity for at least 6 months.

'When I found out I had won the award, I thought they were joking. I am really pleased. I just thought I must be doing something right to get this. We remembered what it was like to start school and wanted to help'. **Carrie, Award Holder**

#### The Award can recognise individuals . . .

Organisations can nominate up to six individual young people who have all worked on the same project

or

#### The Award can recognise groups . . .

Organisations can also nominate a group of young people as long as the following criteria are met:

- Nominators must provide evidence that every member of the group has contributed fully to the activity for which they have been nominated.
- Groups must be no larger than 30 pupils ie a class size

#### Additional Information

Each organisation can nominate once in every academic year. All young people nominated who meet the criteria will receive an Award.

Nominations can be made through schools, colleges and organisations that work with young people.

The Diana, Princess of Wales Memorial Award considers every nomination and is responsible for the final decision on making an Award.

#### What will you receive for the Award?

Each individual Award Holder will receive a certificate. The organisation also receives a certificate to mark its involvement in the Award

All members of the group receive a certificate stating that they are members of the group and the group will also receive a shield to mark their achievement.

'This is a fantastic achievement for our peer mediators. I nominated them for the award and was incredibly impressed by their work and the impact it had on lunchtime and playtimes'. **Deputy Headteacher, Sanford Primary School**

In addition, all Award Holders and organisations will receive our newsletters and the chance to be involved in our Diana Young Ambassadors Programme. This fantastic new programme aims to develop the skills, confidence and experience of award holders to enable them to become young leaders and community entrepreneurs. Through involvement in the programme they will have the opportunity to be Ambassadors and to represent the award across the UK.

Certificates will be issued before the end of each term. The deadlines for nominations in the academic year 2006/07 are: 3 November 2006, 9 March 2007 and 22 June 2007.

#### How to nominate?

Form a Nominations Group

This group will choose which young person(s) to nominate for the Award. The group should be chaired by a member of the school/organisation's management team and should also include young people, as well as three or four members of staff. Also, where applicable, it should include a member of the organisation or group for which the young person has been involved.

#### Choose your Award Holder(s)

The nominations group needs to consider:

- how long the young person/s' activity has lasted and their personal commitment to it
- the impact of the activity on tackling bullying

#### What do I do next?

Complete the attached nomination form, ensure that the chair signs the nomination form and return to the Award office.

We will mail all certificates by the end of term.

'It makes us feel good about ourselves helping the less fortunate.' **Award Holder: Kelly Bloomfield**

# ANTI-BULLYING AWARD NOMINATION FORM

Please complete this form in block capitals.  
2006-2007 deadlines – 3 November 2006, 9 March 2007 and 22 June 2007. If you have any questions, please call us on 0845 337 2987



School Name			
School type: are you:	Independent <input type="checkbox"/>	Primary <input type="checkbox"/>	Secondary <input type="checkbox"/> Special <input type="checkbox"/>
Address			
POSTCODE			
Telephone		Facsimile	
E-mail		LEA/EA/ELB	

Name of Nominee(s) (Maximum of six young people for an individual Award or name of the group for a group Award). PLEASE WRITE NAMES CLEARLY IN BLOCK LETTERS

1	Age	M* <input type="checkbox"/>	F* <input type="checkbox"/>	Ethnicity
2	Age	M <input type="checkbox"/>	F <input type="checkbox"/>	Ethnicity
3	Age	M <input type="checkbox"/>	F <input type="checkbox"/>	Ethnicity
4	Age	M <input type="checkbox"/>	F <input type="checkbox"/>	Ethnicity
5	Age	M <input type="checkbox"/>	F <input type="checkbox"/>	Ethnicity
6	Age	M <input type="checkbox"/>	F <input type="checkbox"/>	Ethnicity

M\* F\* MALE/FEMALE

**GROUPS:** If you are nominating a Group of between 7 and 30 please write the group name below and the number of group members. Please take care to write the names clearly and as you would like to see them displayed on the certificate(s).

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Referring to the criteria please answer the following questions. Please continue on a separate sheet if necessary and attach appropriate evidence to the form.

**1. Describe the activity and what they have achieved.** You should explain how the nominee(s) has contributed to tackling bullying in the school or community.


**2. What makes this achievement outstanding?** Please describe how this achievement exceeds what would normally be expected of someone of the nominee's age or in similar personal or social circumstances


**3. What training did the nominee(s) receive and how were they supported throughout the life of the activity?**

For example, this could include what outside agencies you worked with, what confidentiality agreements you have, what regular meetings you have, how often you meet the young people etc


**4. How has their work improved the lives of others?** Please explain briefly how their work has improved the lives of others. You may also attach evidence in the form of testimonials from young people who have benefited to receive the award.

[illegible]

**5. Duration of the activity/ achievement?** We are looking for evidence of sustained effort for a minimum period of 6 months. One-off activities will not be considered.

[illegible]

**Nominations Group (Minimum of four members):** please give the Chair's details first. The Chair of the group will be the point of contact for all correspondence.

Name	Position	Organisation
1		
2		
3		
4		
5		
Signed:	Chair	Date:

**Completed forms should be returned to the address given below. If you have any queries, please call us on 0845 337 2987.**

**Certificates and Celebrations:** We will send a certificate for your Award-holder(s) and your organisation by the end of term.

## Marketing information

How did you find out about the Diana Award? Please tick.

☐ Direct Marketing    ☐ Fax broadcast    ☐ Conference    ☐ Local press    ☐ Others

## Checklist

1. Have you included the names of your nomination group? ☐
2. Has the Chair of the Group signed the form? ☐
3. Have you spelt the young people's names clearly and correctly? ☐
4. Have you given us full details, age, sex and ethnicity of each young person? ☐
5. Have you included the documentary evidence requested in the criteria? ☐

## Nomination Form

Nominations for an Award should be submitted on this form and signed by the chair of the nomination group. Please include any further information you feel is necessary. Completed forms should be returned to:

## The Diana Award

Registered office: 1 London Bridge, London SE1 9BG Telephone: 0845 337 2987 Fax: 020 7785 3837  
Website: [www.diana-award.org.uk](http://www.diana-award.org.uk) Email: [awards-info@diana-award.org.uk](mailto:awards-info@diana-award.org.uk)  
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*This scheme is part of the official commemoration of Diana, Princess of Wales planned by the Government-chaired Memorial Committee.*