

Managing your Primary School Library



**Ideal for teachers and staff with overall responsibility
for managing and ensuring pupil use of their school library**

Course Leaders

Robin Gregory—Senior Tutor Librarian

Mandy Steel—Team Librarian

**For more information about this course, please contact Robin Gregory or Mandy Steel on
(01603) 222265 or by e-mail—robin.gregory@norfolk.gov.uk or mandy.steel@norfolk.gov.uk**

Highlights to include:

- What constitutes an effective school library.
- Stock selection: a practical exercise in selecting and rejecting stock.
- Basic library skills teaching advice
- Development planning for the library.

The Venue

County Hall Annexe

Date and Time

Thursday 5th February, 2009
09.15 until 15.30

The Cost

£150.00 per participant
Or £220.00 for two delegates from the same school
(includes lunch and refreshments)

Please note: There is now no parking for visitors at County Hall. However, you can use the Harford Park and Ride free shuttle bus. A parking permit and instructions will be sent to you with your confirmation.

Please reply by Friday 30th January, 2009

Complete this slip and return to Jackie Moore, Norfolk School Library Service
County Hall, Martineau Lane, Norwich, NR1 2UA

I wish to reserve place(s) for Managing your Primary School Library.

Names(s) of participants:

School/Library Budget code for journal charging

Signed Date

Norfolk School Library Service, Room 039, County Hall, Martineau Lane, Norwich, NR1 2UA

Tel: 01603 222265 FAX 01603 222264 e-mail school.library.service@norfolk.gov.uk URL www.norfolk.gov.uk/sls