


Bryan Slater
Director of Education

Distribution

Chair of Governors,
 Clerks to Governors

information

The attached document is provided for your **information**:

ACTION	Title	Governor- LEA Partnership Meetings		
	Summary of contents	Letter from the Director of Education regarding the 2003/04 round of LEA and Governor meetings, together with dates and suggested agenda items		
	Associated documents			
	Date	15 September 2003		
	Summary of action required	Governing body to be informed and to provide representation at meetings		
	To be completed by	June 2004		
	LEA Contact	Anne Graveling		01603 433276
	E-mail address	anne.graveling@norfolk.gov.uk		
	Norfolk Self Review reference	1. How high are standards? 2. How effective is the school in developing pupils' attitudes, values and personal development? 3. How well are pupils taught? 4. How good are curricular and other opportunities? 5. How well does the school care for its pupils? 6. How well does the school work in partnership with parents? 7. How well is the school led and managed? 8. How well does the school use its resources?		
	Document reference	GI 04/2003		

This Governor Information sheet may be found on ESINET at the following address: <http://www.esinet.norfolk.gov.uk/cadmin/misheet/>

Norfolk Education Advisory Services
Professional Development Centre
Woodside Road
Norwich
Norfolk NR7 9QL

Director of Education: Bryan Slater

Tel: (01603) 433276

Fax: (01603) 700236

Email: advisory.service@norfolk.gov.uk

Your Ref:

Our Ref:

Please ask for: Anne Graveling

15 September 2003

Email: anne.graveling@norfolk.co.uk

To Chairs of all Governing Bodies, with copies to Clerks

Dear Chair of Governors

Governor - LEA Partnership Meetings

As you will know, for the past three years the LEA, supported by the Norfolk Governors' Network (NGN), has organised an annual programme of open meetings for governors across the County. The main purpose of these meetings has been to give all governors the opportunity to meet senior officers of the LEA on a regular basis and to discuss matters of mutual concern through an informal agenda to which both parties contribute.

The LEA and NGN continue to see this programme as an important part of their on-going communication with governors, and we are therefore very pleased to advise you of the dates and venues for this next school year's round of meetings (overleaf). We have decided this year to reduce the overall number of meetings to 10, and have attempted to choose convenient venues for governors to be able more easily to attend at least two meetings in the year. One of the meetings (in the Norwich area) has been scheduled for the daytime, whereas the remainder will be in the evening as this is the time the majority of governors have told us they prefer.

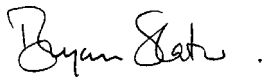
Each term's agenda for the meetings will have main items relevant to governors, as well as opportunities for discussion of topical and local issues. One of the local issues will be the consideration of existing and desirable future, collaboration between schools. The meetings will therefore provide governors with ample scope to engage in challenging discussion.

As in the past, we shall be sending termly reminders and agendas to schools, and publishing the details of the meetings in Governor Support Service (GSS) and NGN communications to governors. **We do hope, therefore, that you will be willing to**

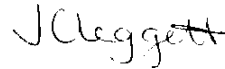
bring these meetings to the attention of your governors at their next meeting and ensure that your governing body is represented on at least one occasion during the year.

Summaries of the feedback we have received from this last year's meetings can be found on the NGN's website (www.norfolkgovernors.org.uk) and we shall continue to welcome your comments on both the content and organisation of these meetings.

Yours sincerely



Dr B Slater
Director of Education



Judy Leggett
Chair, NGN

GOVERNOR - LEA PARTNERSHIP MEETINGS, 2003/4

**Autumn Term - Agenda items: Teacher Workload
Area Reorganisation (where appropriate)
Topical and Local issues**

Date - 2003	Venue	Time
Thursday, 6 November	Fakenham Junior School	7.00 pm
Monday, 17 November	St Nicholas Priory School, Gt Yarmouth	7.00 pm
Tuesday, 11 November	Hellesdon High School	7.00 pm

**Spring Term - Agenda items: Budget
Area Reorganisation (where appropriate)
Topical and Local issues**

Date - 2004	Venue	Time
Thursday, 29 January	West Norfolk PDC, Kings Lynn	7.00 pm
Wednesday, 11 February	Manor First School, Long Stratton	7.00 pm
Tuesday, 2 March	Aylsham High School	7.00 pm
Wednesday, 24 March	Wymondham High School	7.00 pm

**Summer Term - Agenda items: To be confirmed nearer date
Area Reorganisation (where appropriate)
Topical and Local Issues**

Date	Venue	Time
Friday, 7 May	Norwich PDC	10.00 am
Wednesday, 19 May	Queensway Junior School, Thetford	7.00 pm
Wednesday, 9 June	Hamond's High School, Swaffham	7.00 pm