

Assessment for Learning

Thank you for coming to last term's briefing on the Assessment for Learning Strategy (AFL), and for the commitment you are showing to develop Norfolk's approach to embedding excellent assessment for learning practice in classrooms. The programme we have planned will put Norfolk at the forefront nationally in using Assessing Pupil Progress (APP) to significantly improve teaching and learning in the long term. As you will remember, a key part of this process is to establish a rigorous, objective, external moderation system covering all our primary phase schools. This is clearly a challenging task for everyone involved but substantial resources and effort are being channelled to make this successful and achieve the maximum impact on children's progress.

Consequently, the meetings which we have booked in the summer term, originally designated as briefings for headteacher/senior leadership teams (AFL Strategy – APP) have now been changed to form the trial LA external moderation. As a result the delegates attending the meetings will need to change and will become only the two subject leaders - for English and for mathematics. Each delegate should bring one, previously internally moderated collection of evidence, one for mathematics and one for writing. **Although the dates and venues available remain largely the same, because of the change of delegates, existing bookings have been deleted and schools will need to re-book their choice of meeting, naming the two individuals who will attend. In order to support the detailed planning required for the session, the two individuals who will attend must be named on the booking form.** Moderation will be carried out in subject rather than school groups, so schools may choose to send each of their two delegates to different sessions, provided that in all cases one subject leader is accompanied by one collection of evidence in their subject area.

Schools will only be able to attend the moderation session on which they are booked and for which they have received confirmation in writing. Delegates arriving unexpectedly will not be able to be accommodated because QCA requires that the proportion of moderators to schools is fixed and unalterable. We would be very grateful if you would complete and return the attached booking proforma by **13th February 2009** at the latest.

In preparation for a successful external moderation your mathematics and English subject leaders will each need to have had the opportunity to lead standardisation sessions with staff, after which teachers will begin the process of forming a collection of work suitable for the internal school moderation. After the internal moderation, subject leaders will select one collection each which they will bring to the external moderation session – i.e. one collection for mathematics and one collection for writing. As you know, your Year 2, 3, 4 teachers are currently engaged in Primary National Strategy (PNS) training around developing APP and, as part of this, are making collections of evidence in both mathematics and writing. It is acceptable to use these training collections for the external moderation process, should you wish to do so.

Further documentation to support subject leaders with the school's internal standardisation and moderation will be sent to your subject leaders with the confirmation of your re-booking.

We are very grateful for your cooperation in making these changes and are confident that this process will benefit Norfolk schools.

In addition to the funding allocated in your download last October, a further day's supply money to each school will be released on attendance at the moderation meeting to ensure that subject leaders have sufficient time to reflect back to headteachers the outcome of the meeting and implications for your school. These reflections will become part of the agenda for development discussions in autumn 2009.

Janet Warburton
Senior Primary Development Adviser - Assessment

Action Points:

1. Re-book summer term courses (form attached).
2. Ensure the mathematics and English subject leaders have opportunities to carry out standardisation staff meetings (using the APP Standardisation Files).

Assessing Pupil Progress – external moderation meetings for Mathematics and English subject leaders – Summer 09

Date	Time	Venue	Activity Ref	Event Ref
18.5.2009	9.00 – 12.00	Norwich PDC	EPCK4	A
18.5.2009	1.00 – 4.00	Norwich PDC	EPCK4	B
19.5.2009	9.00 – 12.00	Imperial Hotel, Great Yarmouth	EPCK4	C
19.5.2009	1.00 – 4.00	Imperial Hotel, Great Yarmouth	EPCK4	D
2.6.2009	9.00 – 12.00	EcoTech Centre, Swaffham	EPCK4	E
2.6.2009	1.00 – 4.00	EcoTech Centre, Swaffham	EPCK4	F
3.6.2009	9.00 – 12.00	EcoTech Centre, Swaffham	EPCK4	G
3.6.2009	1.00 – 4.00	EcoTech Centre, Swaffham	EPCK4	H
16.6.2009	9.00 – 12.00	Green Farm Hotel, Thorpe Market	EPCK4	J
16.6.2009	1.00 – 4.00	Green Farm Hotel, Thorpe Market	EPCK4	K
2.7.2009	9.00 – 12.00	Norwich PDC	EPCK4	L
2.7.2009	1.00 – 4.00	Norwich PDC	EPCK4	M
2.7.2009	9.00 – 12.00	West Norfolk PDC	EPCK4	N
2.7.2009	1.00 – 4.00	West Norfolk PDC	EPCK4	P
6.7.2009	9.00 – 12.00	Norwich PDC	EPCK4	U
6.7.2009	1.00 – 4.00	Norwich PDC	EPCK4	V
8.7.2009	9.00 – 12.00	Easton College	EPCK4	Q
8.7.2009	1.00 – 4.00	Easton College	EPCK4	R
9.7.2009	9.00 – 12.00	Norwich PDC	EPCK4	S
9.7.2009	1.00 – 4.00	Norwich PDC	EPCK4	T

School Name: _____

	Name	Event Ref attending:
English Subject Leader		
Mathematics Subject Leader		

***Please return by Friday 13th February 2009 to Diana Duhig,
Norwich PDC, Fax: 01603 700236***