

Children's Services
School Workforce Remodelling
County Hall
Martineau Lane
Norwich
Norfolk NR1 2DL

Tel: 0844 800 8014
Fax: 01603 01603 222750
Minicom: 01603 223833

Email: peter.simmonds@norfolk.gov.uk

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Please ask for: Peter Simmonds
Contact Number: 01603 638092

Your ref:
My ref: CS-PS-VW-Spring07

**To: Headteachers of all
Norfolk Secondary Schools**

Dear Colleague,

School workforce remodelling/workforce development/extended schools

You may like to know that there are now three strands to the remit of the School Workforce Remodelling Team based within Children's Services at County Hall.

I am the Project Manager for workforce reform, workforce development for all school staff linked to Training & Development Agency deliverables, and for the extended schools training programme. As you know, Virginia Wakely, is the Project Officer, and Denise Beckett deals with training and development opportunities for school support staff. The Remodelling Consultants are also available to visit your school and have up-to-date knowledge and expertise on such issues as the National Agreement contractual changes, teaching and learning responsibility payments, and the revised performance management arrangements.

The extended schools programme is ongoing with workshop events taking place during each term this year and into 2008. The locality based Early Years, Childcare and Extended Schools Development Workers are continuing to develop their knowledge and expertise in advising and supporting schools in the areas.

If you would like either a school visit, or a simple telephone question and answer session, or more details of the extended schools programme, please contact Virginia Wakely, on 01603 638092 or via e-mail at virginia.wakely@norfolk.gov.uk, in the first instance. For details of training and development opportunities for school support staff, please contact Denise Beckett on 01603 222743 or via e-mail at denise.beckett@norfolk.gov.uk.

It looks to be another busy term with national and local initiatives, but mainly with performance management planning and briefing sessions being held around the County during February and March. For more details of these, please see [MI 194/06](#) which featured in the e-courier on Friday 5th January.

Hard copies of the Training and Development Framework for School Support Staff have been sent to schools by Denise and she has been answering queries as a result of staff reading this. Briefing sessions will be held throughout Norfolk this term to present the Framework and discuss issues surrounding support staff deployment, training and development. Information and booking details were sent with the Framework. *Currently, Denise is exploring with colleagues running courses on display and cover supervision in and around schools.*

Also featured in the e-courier on 5th January was [MI 4/07](#) which gave details of the distribution to schools of Extended Schools Standards Fund monies based on pupil numbers.

Some of you may have been contacted by John Spradbery, Senior Remodelling Consultant, in connection with the recently published Teacher Workload Survey (March 2006) - see <http://www.ome.uk.com/downloads/Revised%20Final%20Teacher%20report%20081006.pdf>. John has asked colleagues questions relating to teacher cover in order to establish whether the national picture is reflected locally in Norfolk schools. If you would like to find out more about this, please do contact me either by telephone or e-mail.

Finally, please be assured that if there is anything the School Workforce Remodelling Team can do to assist your school, we will do our utmost to help.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Peter Simmonds', written in a cursive style.

Peter Simmonds
Workforce Remodelling Project Manager