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Our Ref: MR/vg Please ask for: Martin Radmore

Date: 6th September 2006 Email: martin.radmore@norfolk.gov.uk

Dear Headteacher

Your Ref:

Norfolk Primary PE Subject Leader Award

This 5 day course is aimed specifically at supporting primary PE subject leaders, both experienced colleagues and those new to the role. Designed to support and enhance the work of the School Sports Partnerships, it seeks to develop the subject leader's ability to manage, monitor and lead on high quality PE and school sport across the primary phase. High quality is embedded in the Public Service Agreement target of 2 hours a week and we want to help schools achieve this important standard as defined in the 10 High Quality Outcomes. The cost to Norfolk schools will be £225 for all 5 day programme, including all support material.

The course will look at both practical and theoretical components but will focus on how the subject leader can support colleagues in the practical delivery of high quality PE for every child and how to monitor this so that accurate reflection of standards can be passed on through the self-evaluation process and SEF. The course will reflect the national standards for subject leadership and will lead to the Norfolk Subject Leaders Award upon successful completion. As such it is therefore suitable for experienced as well as newly appointed subject leaders.

I would be delighted to answer any specific queries about this course and how it will enhance the delivery of the DfES / DCMS Public Service Agreement target of 2 hours a week *high quality* PE and school sport.

Yours sincerely

Martin Radmore County Sports & PE Adviser