



Dear School Playground Provider

## **Outdoor Play Equipment Inspection Course Norwich - May 26<sup>th</sup> 2005**

In the event of an accident claim, outdoor play equipment providers who have followed European Standards BS EN 1176 and BS EN 1177 are regarded as having carried out good practice. You may not be aware that the standards recommend an inspection of playgrounds on a **daily** or **pre use** basis. This will help to ensure that any obvious defects or hazards are noted speedily so that appropriate actions can be taken to keep the playground safe for children to use.

The daily inspection then needs to be followed up by a one to three monthly [or termly] and then an annual check - **Norfolk County Services Ltd can undertake [these]**.

We are offering an opportunity for schools to send someone with day to day responsibility for playground safety on a **1-day training course in Norwich**. This will provide a basic introduction to inspecting and maintaining children's playgrounds and provide the skills and knowledge necessary to carry out the daily/ pre use inspection. A certificate of training will be given to those who complete the course.

**A nominated ROSPA [Royal Society for the Prevention of Accidents] training provider will run the course.**

### **Items covered by the course include:**

- Accidents, their type, frequency and severity
- Legislation, the appropriate Acts of Parliament affecting the operator & inspector
- Relevant sections of European Standard EN 1176
- Documentation and the importance of record keeping
- Systematic approach to inspection, including the equipment and immediate playground surrounds
- Practical on site inspection

**Course details Date – Thursday 26<sup>th</sup> May 2005**

**Venue – Professional Development Centre - Norwich**

**Cost – £120 inc vat [ includes lunch ]**

As numbers on this course are limited, please return your booking form as soon as possible to guarantee your place.

**For further information, please contact**

**Steve Coombe, Grounds Advisor.**

**Norfolk County Services Ltd**

**389 Drayton High Road, Hellesdon, Norwich NR6 5BG**

**Tel 01603 406820**

**Fax 01603 486229**

**Email [steven.coombe.ncs@norfolk.gov.uk](mailto:steven.coombe.ncs@norfolk.gov.uk)**



**Please reply to :**

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### Booking Form – details for the day will be sent to delegates nearer the date

(Please photocopy this form for additional delegates)

Name \_\_\_\_\_

Job Title \_\_\_\_\_

Organisation/Authority \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

PostCode \_\_\_\_\_ Tel No \_\_\_\_\_

e-mail \_\_\_\_\_ Fax No \_\_\_\_\_

Please indicate any special physical or dietary requirements:

\_\_\_\_\_

\_\_\_\_\_

Please complete the payment details below:

- I wish to reserve \_\_\_\_\_ place(s) @ £120 inc vat [includes lunch]
- I enclose a cheque for £ \_\_\_\_\_ (made payable to **Norfolk County Services Ltd**)
- Please send an invoice (quoting order number \_\_\_\_\_ )

Invoicing address if different to the above:

\_\_\_\_\_

\_\_\_\_\_

**Signed**

**Date**

\_\_\_\_\_

\_\_\_\_\_