

September 2006

Dear Colleague

Spring and Summer Term 2007 Headteachers' Half Day Meetings with the Director of Children's Services

With the two-day conferences planned for 13 October 2006 and 17 November 2006 the next half-day area Headteachers' Meetings will be held in Spring and Summer 2007.

Each meeting will commence at 9.30 am with refreshments from 9.00 am so that any cluster groups can use this as an opportunity to meet beforehand if they wish to do so. Refreshments will also be served mid morning, with finishing time expected to be 12.30 pm.

The dates for the **Spring Term 2007** meetings are:

Venue	Date
West: PDC – King's Lynn	Wednesday 28 February 2007
South: ILPH – Snetterton	Wednesday 14 March 2007
North: Fakenham Racecourse – 1 st Floor, Prince of Wales Rm, New Stand	Wednesday 21 March 2007
East: Great Yarmouth Racecourse	Friday 23 March 2007
Central: Easton College Sports and Conference Centre	Wednesday 28 March 2007

Please could you confirm with Michele Herring on 01603 224294 or by email at michele.herring@norfolk.gov.uk that you will be attending your area meeting. It is likely that you will get the most from the meeting if you were able to attend the one relevant to your area. If this is a problem you may like to consider sending your deputy or attending a meeting in one of the other areas.

For your diary, the dates for the **Summer Term 2007** meetings are:

Venue	Date
Central: Easton College Sports and Conference Centre	Wednesday 6 June 2007
East: Great Yarmouth Racecourse	Friday 8 June 2007
West: PDC – King's Lynn	Wednesday 13 June 2007
North: Fakenham Racecourse – 1 st Floor, Prince of Wales Rm, New Stand	Friday 15 June 2007
South: ILPH – Snetterton	Friday 22 June 2007

An agenda for the Spring Term meeting will be sent out nearer the time. If you need a map/directions for any of the venues please contact Michele.

Lisa Christensen and her team look forward to seeing you.