

## **Premises Management: Health, Safety & Risk Management Training – High Schools and Special Schools**

Spaces are still available on the two Premises Management courses running during this term. It is **strongly recommended** that premises managers attend this **free** course.

### **Who should attend?**

This course is aimed at people in control of or responsible for the maintenance of premises, who need to understand how to manage premises and health, safety and risk management issues.

The course is especially relevant to premises managers of more complex sites such as High Schools and Special Schools. In such schools the 'premises manager' is likely to be the headteacher or someone with delegated responsibility for day to day site management and maintenance issues such as the health and safety co-ordinator or site manager.

### **Objectives**

At the end of the training, delegates should understand Norfolk County Council's systems for managing:

- Asbestos
- Fire safety, including hot works
- Contractors
- Legionella
- Statutory inspections of plant & equipment

### **Duration**

The course runs from 09:30 to 16:30 and includes lunch and refreshments.

### **Dates**

- Thursday, 9<sup>th</sup> February 2006 - Park Farm Hotel, Hethersett
- Thursday, 16<sup>th</sup> February 2006 - Park Farm Hotel, Hethersett
- Wednesday, 22<sup>nd</sup> March 2006 - The Development Centre, County Hall Annexe

### **Booking a Place**

To book a place please email [ctdtraining@norfolk.gov.uk](mailto:ctdtraining@norfolk.gov.uk) or telephone 01603 22 3805/2623/4302.

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