

Please ask for Sue Smith / Jan Jarrett / Andy Bundy

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Our Ref : ENG/QSTNR/ajm

8<sup>th</sup> January 2007

## FOR ATTENTION OF HEAD OF ENGLISH DEPARTMENT

Dear Colleague

Wishing you a very Happy New Year. Fresh from your Christmas break please can we ask for 5 minutes of your valuable time to complete the attached questionnaire, which will enable us to cater more effectively for future needs. In exchange we offer you the following English team update.

- John Woodhouse has taken a two-term secondment to Aylsham High School and we are very pleased to welcome Andrew Bundy as a new team member and Anne Mitchell as our excellent Admin. Assistant (anne.mitchell@norfolk.gov.uk) .
- Our talented team of English ASTs are keen to support you this term with Training on most effective use of Interactive Whiteboards in English lessons and with preparing for the Shakespeare element of KS3 SATs. Their time can be requested directly through us.
- Our priorities for this term are 'Writing at GCSE' and helping schools achieve more level 6/7s in Year 9. Alongside this there is a renewed approach to Intervention at KS3 and KS4 in English and Maths.
- There are currently four schools in Norfolk involved in the pilot scheme of Study Plus : Aylsham, Downham Market, Thorpe and Wayland High School. This programme, specifically aimed at C/D borderline students in English and Maths, begins Nationally in September. All schools have been informed of the details. If your school is interested in running this Intervention Programme please do not hesitate to contact us.

Many thanks for taking the time to fill in the Questionnaire attached.

We look forward to working with you in 2007.

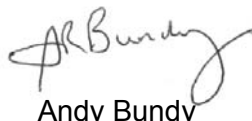
Yours sincerely,



Jan Jarrett  
Secondary Strategy English Advisers,



Sue Smith



Andy Bundy

## Heads of English Questionnaire

Name of School : \_\_\_\_\_ Head of English : \_\_\_\_\_

### Key Stage 3

At KS3, which Shakespeare play(s) are you preparing Year 9 students for this year?

Much Ado About Nothing ☐ Richard the Third ☐ The Tempest ☐

Do you introduce the pupils to the set play(s) in Year 8? Yes ☐ No ☐

Do you make the first introduction to the set Shakespeare play(s) in Year 8? Yes ☐ No ☐

### Key Stage 4

Which exam board are you preparing Year 11 students for this year ?

AQA ☐ Edexcel ☐ OCR ☐ WJEC ☐ Please state specification : \_\_\_\_\_

Which exam board are you preparing Year 10 students for in 2008? \_\_\_\_\_

### Key Stage 5

Which exam boards and specifications do you use for AS and A2? \_\_\_\_\_

### Accommodation

How many English classrooms have interactive whiteboards in your school?

\_\_\_\_\_ out of \_\_\_\_\_ Promethean Boards ☐ Smart Boards ☐

### Staffing within your Dept.

Number of English specialists  Number of Non-English specialists

Have you experienced any recruitment difficulties this year? *(please outline problem)*

Do you have any curriculum Teaching Assistants assigned to your Department?

Yes ☐ No ☐ Number

### Interventions

Which of the following interventions do you operate in your school?

Booster Classes	Year 9 <input type="checkbox"/>	Year 11 <input type="checkbox"/>	
Reading Challenge	Year 7 <input type="checkbox"/>	Year 8 <input type="checkbox"/>	Writing Challenge Year 7 <input type="checkbox"/> Year 8 <input type="checkbox"/>
Literacy Progress Units	Year 7 <input type="checkbox"/>	Year 8 <input type="checkbox"/>	
English Mentoring	Year 7 <input type="checkbox"/>	Year 8 <input type="checkbox"/>	Year 9 <input type="checkbox"/> Year 10 <input type="checkbox"/> Year 11 <input type="checkbox"/>
	Year 12 <input type="checkbox"/>	Year 13 <input type="checkbox"/>	Other? <i>(please specify)</i> <input type="text"/>

Any other comments? Anything else you would like to let us know about?

**Please fax back to Anne Mitchell by Monday 29<sup>th</sup> January 2007**  
**- Fax No 01603 700236**