

## Briefing sessions for RAISEonline Administrators

These half-day sessions will:

- cover the range of data management processes and procedures that RAISEonline Administrators will have to take into consideration as part of this role.
- be an introduction to and management of the Question Level Analysis facility within RAISEonline.

This session will take a 'hands on' approach; however NO school laptops are required as the course will be set in the ICT suite.

Please bring with you your RAISEonline Administrator Username and Password.

***Please note these are different to the RAISEonline username and password used by Headteachers to interrogate RAISEonline. If a copy of the username and password is needed please go to: [www.raiseonline.org](http://www.raiseonline.org) where there is a link for school administrators to follow.***

Date	Time	Venue	Reference
14.6.2007	9.30 – 11.45	Norwich Professional Development Centre	6MN245
14.6.2007	1.00 – 3.15	Norwich Professional Development Centre	6MN246
18.6.2007	9.30 – 11.45	West Norfolk Professional Development Centre	6MN247
18.6.2007	1.00 – 3.15	West Norfolk Professional Development Centre	6MN249
19.6.2007	9.30 – 11.45	Norwich Professional Development Centre	6MN251
19.6.2007	1.00 – 3.15	Norwich Professional Development Centre	6MN250
21.6.2007	9.30 – 11.45	Norwich Professional Development Centre	6MN252
21.6.2007	1.00 – 3.15	Norwich Professional Development Centre	6MN253
26.6.2007	9.30 – 11.45	Norwich Professional Development Centre	6MN254
26.6.2007	9.30 – 11.45	West Norfolk Professional Development Centre	6MN255
26.6.2007	1.00 – 3.15	West Norfolk Professional Development Centre	6MN256
28.6.2007	9.30 – 11.45	Norwich Professional Development Centre	6MN258
28.6.2007	1.00 – 3.15	Norwich Professional Development Centre	6MN257

***Please see over for additional sessions***

<b>Course Leader/s:</b>	<b>Robin Ings / Pete Yong</b>
<b>Phase:</b>	<b>Primary</b>
<b>Fee:</b>	<b>£68.00</b>

**How to book:**

To apply for a place on this activity please visit our website at:

<http://cpd.norfolk.gov.uk>

or

complete a booking form and return it to:

Diana Duhig  
Children's Services  
Professional Development Centre  
Woodside Road  
Norwich, NR7 9QL

Telephone: 01603 433276 Fax: 01603 700236

E-mail: [diana.duhig@norfolk.gov.uk](mailto:diana.duhig@norfolk.gov.uk)

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<b>Date</b>	<b>Time</b>	<b>Venue</b>	<b>Reference</b>
3.7.2007	9.30 – 11.45	Norwich Professional Development Centre	6MN259
3.7.2007	1.00 – 3.15	Norwich Professional Development Centre	6MN260
4.7.2007	9.30 – 11.45	West Norfolk Professional Development Centre	6MN261
4.7.2007	1.00 – 3.15	West Norfolk Professional Development Centre	6MN262
5.7.2007	9.30 – 11.45	Norwich Professional Development Centre	6MN263
5.7.2007	1.00 – 3.15	Norwich Professional Development Centre	6MN264
6.7.2007	9.30 – 11.45	West Norfolk Professional Development Centre	6MN265
6.7.2007	1.00 – 3.15	West Norfolk Professional Development Centre	6MN266

**How to book:**

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