

Risk Management in PE and School Sport

We are writing to inform you that we are putting on a Secondary Risk Management in PE and School Sport Course for all Norfolk schools to attend. A place has been reserved on this course for you in order to ensure that your practice is up to date and complies with the new procedures and guidance. This course is recommended in order to ensure that you are complying with the new guidance issued in September 2008 by the Association for Physical Education (afPE) and which now forms the guidance for health and safety in PE in Norfolk. The course will be running on February 13th, 2009 at Dereham Town Football Club, Aldiss Park, Dereham (09:30 – 4:00).

The new Safe Practice in Physical Education and School Sport book (2008) was purchased by Norfolk County Council and distributed to all schools free of charge. As you will be aware the guidance is produced every four years so staff inset for compliance is only required on a four year cycle.

To take up your schools place on the above date then simply complete the attached booking form so that we know who will be representing your school, and return it to the address provided, or fax back. You can also send an electronic copy to the e-mail address below. The standard inset fee is applied to this course.

The course will cover all aspects of completing the written risk assessment for PE and sport – a statutory requirement- using the new generic assessment form (2008). If your school still has no written risk assessment in place then please ensure that you send a delegate to this particular course. If you have any queries or concerns about this course, then please do not hesitate to contact us on the numbers below.

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Norfolk County Council at your service

PE and Sport Professional Learning and Development Risk Management in PE Booking Form - Secondary

Name:

High School:

Address:

Tele (inc.STD code):

Date:

School DCSF No. (926):

E-mail:

Risk Management in PE and School Sport

Audience: PE Teachers, Heads of Department, Directors of Sport

Context:

This one day course will allow schools to ensure that their practice is up to date with the new guidance (issued 2008) and complies with accepted practice. It will allow delegates to reflect on such areas as jewellery, fixtures, gymnastics and risk assessments (statutory requirement). The course is meant for all high schools and PE staff are strongly recommended to attend. PE teachers should attend to be brought up to speed with the new requirements and changes since 2004.

The course is delivered by Peter Whitlam, probably the country's leading expert on PE, school sport and health and safety. He is also the co-writer of the new national guidance from afPE - 2008.

Course Fee: £130

*Should you have any queries then please contact us on:
Administration: 01603 697000*

Course Code	Event Ref.	Course Title	Venue	Date (s)	Applicant (s) Name (s) (BLOCK CAPITALS)		
					Title	Forename	Surname
		Risk Management in PE SECONDARY	Dereham Town Football Club Aldiss Park Dereham	13 th Feb, 2009			
Please complete and fax back to: 01603 760448 or e-mail to: claire.burrows@norfolk.gov.uk or martin.radmore@norfolk.gov.uk Post: Please address to PE and Sport, CPD Booking, Turner Road Centre, Turner Road, Norwich, Norfolk. NR2 4HB							
Booking(s) authorised by:			Signature:		Position:		

Cancellation Policy: for cancellations made by the school/establishment more than 28 working days prior to the course date, a £15 administration fee will be levied per person. The fee will be charged for cancellations made within 28 working days of the course date. Free courses will incur a £15 administration charge for non-attendance or if cancelled within 5 working days of the course date.

