

**New "Scale of Letting Charges" and "Timetable of Dates" for the
Subsidised Letting Scheme**

These are both effective for the new financial year 2007/08. A new process guidance for Subsidised Lettings is due to be published on Esinet shortly.

NORFOLK COUNTY COUNCIL
Children's Services Department

Standard Scale of Letting Charges from 1 April 2007

These charges are for a standard length of session between the end of the school day and 10 p.m. This session is 4 hours unless otherwise stated below. For sessions shorter than the standard session the full unit charge applies. For sessions longer than the standard session the charge becomes pro rata.

All charges are expressed in units of hire. **The cost of a unit is £12.15** Thus a unit charge of 1.35 would cost £12.15 * 1.35 = £16.40

Accommodation	UNITS OF HIRE		
	Monday to Friday	Saturday	Sunday
	(Charges subject to VAT at 17.5% where applicable)		
<u>Non-Sporting Use</u>			
One classroom	1.00	1.10	1.30
Each additional classroom	0.35	0.45	0.50
Hall or gymnasium (Note 1)	1.35	1.55	1.80
Playground for car parking (Note 2)	0.70	0.70	0.85
<u>Sporting Use</u>			
Hall (Note 1)	1.35	1.55	1.80
Gymnasium - <u>per 2 hours</u> (Note 3)	1.70	1.95	2.25
Sports Hall - <u>per 2 hours</u> (Note 3)	2.40	2.80	3.20
Showers - <u>per let</u>	0.50	0.70	0.75
Swimming pool - <u>per hour</u> (Note 4)			
- Unheated open air	0.90	1.00	1.05
- Heated learner	1.10	1.30	1.35
- Heated improver	1.40	1.75	1.85
Football, rugby or hockey pitch - <u>per fixture</u> (Note 5)	1.05	1.05	1.25
Artificial Turf Pitch – per hour			
Off peak 6.00 – 7.00 p.m.			
without lights	1.50	1.50	1.60
with lights	1.80	1.80	1.90
Peak Usage 7.00 – 9.30 p.m.			
without lights	1.75	1.75	1.85
with lights	2.05	2.05	2.15
Tennis or netball court	0.15	0.15	0.20
<u>per hour</u> (Note 5)			
Cricket pitch - <u>per match</u> (Note 6)	3.80	3.80	4.05
Cricket nets	1.05	1.05	1.20
Athletics - <u>per meeting</u> (Note 6)	5.20	5.20	5.40
<u>per training session</u>	1.05	1.05	1.20
Changing room - <u>per let</u>	0.35	0.45	0.50
Use of playing field for fetes etc.	1.60	1.60	1.80
Playground for car parking (Note 2)	0.70	0.70	0.85
Use of kitchen facilities			

(for making drinks) - per let	0.25	0.30	0.35
(for cooking) (Note 7) - per let	0.60	0.65	0.70

Additional charges

Each 1/2 hour or part thereof after 10 p.m.	0.35	0.35	0.45
Movement of up to 100 chairs	0.20	0.20	0.25
Over 100 chairs	pro rata	pro rata	pro rata

**Timetable of Cut Off Dates for the Submission of Summary
Returns of Subsidised Use**

The Financial Year 2007/2008

SUMMER TERM

AUTUMN TERM

SPRING TERM

Period Ending	25 May 2007	19 July 2007	26 Oct 2007	14 Dec 2007	8 Feb 2008	20 March 2008
Submit By	15 June 2007	7 Sept 2007	2 Nov 2007	11 Jan 2008	29 Feb 2008	11 April 2008
Payment Processed	29 June 2007	21 Sept 2007	16 Nov 2007	25 Jan 2008	14 March 2008	25 April 2008

NOTE : Payments will be processed by the date shown and appear on the subsequent Budget Control Report.

Lettings Returns should be sent for processing to :
Room 19 Business & Efficiency.
Children's Services
County Hall, Norwich NR1 2DL