

# **BMPP SUCCESSOR SCHEME NEWSLETTER**

**No 3**

**December 2004**

***This Newsletter follows the latest meeting of the BMPP Management Board on 12 October 2004.***

## **New members**

Two more schools have recently joined the BMPP, and another has upgraded its membership to Level 2. NPS undertakes surveys of schools wishing to join, to ensure that essential maintenance works have been carried out by the school during the period in which it was not a BMPP member. This ensures that schools joining part way through the Scheme enter on an equal footing to those already in the Scheme.

## **Legionella**

All schools have had their Legionella risk assessments carried out, and the reports are currently being analysed. Two types of work will ensue from these assessments:

- Repairs element – works either in place or already ordered - funding for this will be covered by the BMPP.
- Improvement elements to reduce risk eg installing blending valves

Paul Elsegood of NPS has had discussions with the LEA regarding funding for the latter category, and it has been agreed that money will be found from the LMS Contingency Fund to cover the 'improvement' element, thereby relieving schools of the liability to pay from their own budgets. This applies to all Norfolk schools.

## **Partnered projects and contingency funded work**

The Management Board discussed the lack of clear guidance to schools on this issue. The BMPP has funded various 'contingency' projects such as replacement of sewage treatment plant; replacement of surface water drains and lead water mains. Contributions of devolved formula capital have been requested from schools where the work has been defined as a capital scheme. Please note that the level of the Fund accumulated from your BMPP premium will always fall short of the actual needs for building and engineering capital maintenance. Some schools have been asked to allocate all their devolved formula capital to new building programmes. NPS and Education are to discuss this to ensure an equitable approach can be established.

## **Financial Report**

The Management Board received and signed off the Financial Statement for the original BMPP Scheme. The Statement is set out below:

### ***BMPP1 Financial Statement 1 April 2001 to 31 March 2004 £***

INCOME	
Premiums	18, 726,172
Interest	72,899
<i>Total</i>	<i>18,799,071</i>

EXPENDITURE	
Building Planned Works	6,265,197
M&E Servicing	4,132,259
Engineering Planned Works	1,375,779
Day to Day Maintenance	5,025,851
NPS Fees	1,787,031
Refunds to Schools	209,816
<i>Total</i>	<i>18,795,933</i>

**Balance transferred to BMPP 2                      3,138**

### **Maintenance and monitoring of plant and equipment**

The inclusion of testing of items of equipment not currently covered by the BMPP, such as gym equipment; portable appliance testing; autoclaves and fire extinguishers etc is included within the current round of LMS consultation. Schools must decide for themselves whether or not they wish to manage these items themselves, but the LEA's Health and Safety Officer has expressed concern that some schools are not addressing or consistently managing the process. The Schools Forum has raised concerns for those schools where school technicians are currently qualified and competent to carry out PAT testing. Paul Elsegood plans that if testing is included within the BMPP remit, that such schools could be reimbursed if their technician undertook the work, and is competent to do so.

### **Satisfaction Questionnaires**

Many schools will have been handed a Customer Satisfaction questionnaire by their property surveyor at the end of small projects funded by the BMPP. Instead of sending out blanket questionnaires to every school each year, NPS hopes that BMPP members will find it more useful if they can provide immediate feedback on individual projects. This ensures that any unsatisfactory areas of work by contractors or NPS personnel is quickly identified, and put right. We would like to thank all those schools who have already returned questionnaires, and gently remind others that we really do need the feedback, and do act on it.

A separate questionnaire relating solely to the service provided by our Helpdesk will be sent out to a proportion of schools in the New Year.

### **How would you prefer to receive your Newsletter?**

To comply with DfES guidelines, the LEA is not sending weekly paper mailings to schools, but is sending them electronically.

This edition of the Newsletter is being included in the LEA electronic mailing, and is also being sent out in paper format from NPS, via the Royal Mail, to each member school. To send out paper copies in this way will have a cost implication for the BMPP Scheme – approximately £500pa. The Board feel that in addition to the electronic mailing, they would like to keep to the paper format, as emailing only pushes the cost of photocopying onto schools. However, we would welcome your views on this. Please contact Anne Kay on 01603 222557, or email on [anne.kay.nps@norfolk.gov.uk](mailto:anne.kay.nps@norfolk.gov.uk)

### **Contact names**

The next meeting of the Successor Scheme Management Board will be held on Tuesday 22 February 2005. If you have any comments or concerns which you would like taken to the next meeting, please contact one of the delegates, as listed below:

#### **NASH delegates:**

- |   |              |
|---|--------------|
| 1. Paul Mitchell – Head, Aylsham High School  | 01263 733270 |
| 2. Joanne Thompson – Manager, Heartsease High | 01603 435178 |

#### **SNAPP delegates:**

- |  |              |
|--|--------------|
| 1. Mrs Carolyn Howard – Head, Tilney St Lawrence Primary | 01945 880405 |
| Walpole Highway School                                   | 01945 880329 |

2. Mrs Catherine Whalen – Head, Mousehold First 01603 427012
3. Miss Sarah Shirras – Head, The Douglas Bader School 01603 737764
4. VACANCY

***Special Schools delegate:***

Mr Gordon Wilkinson – Head, Ethel Tipple School 01362 693915

***Norfolk Governors Network:***

Mr Christopher Gillett – High 01485 525358

Mr Peter Rout – Primary 01508 483830

***Diocesan Board delegate:***

Mr Gerald Ward 01603 881352

**Just to remind you that the NPS regional offices are managed by:**

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**Please contact them with for help on any matters which cannot be resolved by a quick free call to the Help Desk (0800 0858592)**