

Children's Services
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26 March 2007

To Headteachers of all
Primary, Junior and
Middle Schools in Norfolk

Dear Colleagues

Primary Languages: Beginners Language Courses

If you have been able to attend one of the recent headteacher and subject leader briefings for the new primary foreign language entitlement, you will know that we will be holding twilight language classes this year, throughout the county.

I am now delighted to enclose a poster with details of venues and dates of these free, strategy funded sessions. I hope you will be able to display the poster to catch the eye of all staff who are or will be involved in delivering primary languages. I also enclose a booking form which may be photocopied.

This is a 6 week course with a strong emphasis on basic classroom instructions plus numbers, colours and basic vocabulary. It will be most suitable for staff who are complete beginners or have a very 'rusty' knowledge of the spoken language. Participants are encouraged to attend all sessions.

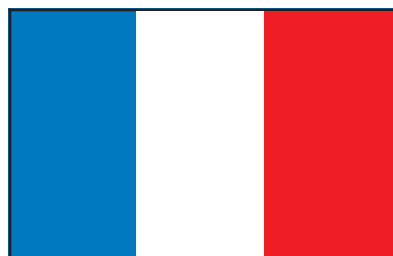
We expect a big response to these sessions and urge interested staff to reply as quickly as possible.

We will be running similar sessions in the autumn in slightly different venues. I would also be interested to hear from schools willing to host a similar course for their cluster or who have a linguist on the staff who might like to run such a course in the future.

Yours sincerely

Joan Dickie
Primary Strategy Adviser

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WANTED!

KS2 Teachers and Teaching Assistants who need to improve their spoken French or Spanish



I want to feel comfortable using a foreign language in my classroom

I need to practise my pronunciation

I need some good resources - ready made and free!



I need to boost my confidence in speaking the language

A language course certificate would improve my confidence

I need to learn some classroom instructions

...then Norfolk County Council has the course for you!

Language	Course code	Venue	Dates of sessions	Time
French	EPQA6-A	Cromer High School	Wed: June 6,13,20,27 July 4,11	All courses 4.30-6.00 Refreshments from 4.00 EXCEPT Costessey Jun. 4.00-5.30 Refreshments from 3.30
French	EPQA6-B	Norwich PDC	Wed: June 6,13,20,27 July 4,11	
French	EPQA6-C	Costessey Junior	Thur: June 7,14,21,28 July 5,12	
French	EPQA6-D	Gaywood Primary King's Lynn	Thur: June 7,14,21,28 July 5,12	
French	EPQA6-F	West Flegg Middle	Thur: June 7,14,21,28 July 5,12	
Spanish	EPQA7-A	Norwich PDC	Thur: June 7,14,21,28 July 5,12	
To book a place on the above courses please complete the attached booking form and return by 4 May 2007.				

Please note:

- **Attendance at all sessions is desirable**
- There is no charge. Courses and resources are KS2 strategy-funded
- Max: 25 places on each course. So BOOK EARLY!
- The same courses will run in Autumn 2007 in new venues - details will be sent to schools by July 2007
- Extra Spanish and German courses will be added if there is enough demand. (see booking form)
- These are intended as courses for beginners or rusty linguists
- The County is running KS2 strategy-funded methodology courses for both beginners and for stronger linguists: please visit: <http://advisoryservice.norfolk.gov.uk>

Enrolment form for French / Spanish Upskilling Course

Name

Position: Headteacher ☐ Teacher ☐ HLTA ☐ TA ☐

Currently working in year(s): R 1 2 3 4 5 6

School

Telephone number

I wish to reserve a place on the following course:

Ref No

Date

Venue

Language

Please tick level of spoken French / Spanish (language chosen above)

Very rusty 'A' level ☐ Rusty 'O' level ☐ GCSE ☐

Poor ☐ None ☐ Other ☐ details

Please note that this course is for beginners and is not aimed at confident speakers.

Please circle if you are interested in an autumn term course

Which language? French / Spanish / German / Other

Where would you prefer to attend the course? Areas: N / S / E / W / Central

Would your school like to host a similar course? If yes, who should we contact?:

Is there a good linguist on your staff who could lead a future course? If yes, who should we contact?:

Signed Date

Headteacher Signature Date

Delegates will be notified by 25.5.07 if they have been allocated a place.

Please return by 4 May 2007 to:

Lisa Poploski, Children's Services, Professional Development Centre, Woodside Road,
Norwich NR7 9QL or Fax 01603 700236

For any queries or email: lisa.poploski@norfolk.gov.uk Tel: 01603 433276