



Certificate of School Business Management

East Region Taster Application

Your name (please print clearly)

Your school name and address

.....

..... Post code.....

Phone numberFax

e-mail address

School phase e.g. Primary:

Please tick the session you would like to attend and return the form to the Eastern Leadership Centre. Unless you hear from us, please assume you have a place at the session of your choice. If you require a map of the venue, please contact the Eastern Leadership Centre.

Date	Venue	Please Tick
13th June 2005 10.00 - 11.30am	Holiday Inn, Ipswich	
14th June 2005 10.00 - 11.30am	Holiday Inn, Norwich	
15th June 2005 10.00 - 11.30am	Eastern Leadership Centre, Cambridge	
16th June 2005 10.00 -11.30am	Holiday Inn, Brentwood M25 JCT 28	

Please telephone, e-mail, post or fax this reply slip to CSBM, Eastern Leadership Centre, Peterhouse Technology Park, Fulbourn Road, Cambridge, CB1 9AH. Tel: 01223 271715, Fax: 01223 271771, e-mail: katharine.smith.eac@elc-cambridge.org

**A programme that is
still *fully*
Government
funded***



Certificate of School Business Management

**For the attention of Bursars, Administrators and all prospective and
current School Business Managers**

You are invited to attend

A 'TASTER' SESSION

...For this highly successful National Qualification. It is designed for bursars and school business managers wishing to take an active part in leading effectiveness and efficiency improvements in their schools. It addresses development in relation to the school's context and is therefore a practical way of meeting schools' and bursars' needs.

This is an exciting and innovative programme that is accredited by the Institute of Administrative Management with their Diploma, which is acknowledged internationally and confirms its status.

Beyond this 6 - 11 month programme the emerging School Business Managers can apply for enrolment onto the DSBM (accredited with IAM Advanced Diploma) and later to the BA (School Business Management) which together represent the three years of a vocational top up degree.

"I found the programme very exciting and motivating. It's enabled me to develop my role – I now have a more strategic input into the running of the school, looking at long-term financial management, the school rebuilding project and fund-raising"

CSBM Graduate, Essex

"This course has been one of the most difficult things I have done, but it is also one of the most rewarding and worthwhile experiences I have had. Although there have been many ups and downs, I have thoroughly enjoyed this challenging course and want this learning process to continue. I am looking forward to applying for the DSBM."

CSBM Graduate Lancashire

"Better trained, highly motivated bursars, acting at a sufficiently senior level, play a key role in improving school standards"

Heather du Quesnay, NCSL Chief Executive

Taster Sessions will be held across the region (see overleaf), please come and learn about the qualification,

The application round for Cohort 6 is now open. The closing date for applications and the letter of support is Friday 6th July 2005. Further details and application forms are available at www.ncsl.org.uk/bursar

* For state Schools