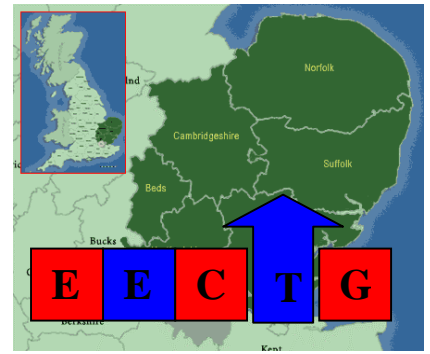


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## *Invitation*

I have pleasure in inviting you to the third meeting of the East of England Construction Training Group to be held on 28 September 2005 at Gissing Hall near Diss at 2pm. A map, showing the location of the venue is attached.

The group first met in February 2005 and since then has grown and developed with new and continued support from local companies. We are an independently audited, non profit making organisation, supported by CITB and formed to offer its members many benefits connected to the construction industry and primarily, construction training. These include:-

- Free membership for the first 6 months and then fees based on company size
- Regular notification of forthcoming training events
- The ability to arrange training to suit your needs, i.e. tailor made, flexible, on site, at weekends or in the evening, etc
- Reduced training fees
- Training plans carried out by the training Group Co-ordinator on request
- Advice and guidance on funding and grants
- Opportunities to network with other companies both formally and informally
- Social events

In order for you to appreciate what EECTG can do for you, we would welcome your attendance at the above meeting. The guest speaker will be Barry Mason from CITB, who will be delivering a presentation on Essential Skills. The Group's training plan for October to December will be made available and you will have the chance to request and discuss training needs. Refreshments will be provided throughout the meeting.

It is vitally important your company is represented at this meeting, or shows support to the group, because as a large collective, we have a voice in our industry that can influence construction training legislation and qualification. Furthermore if you know of any one who you feel would benefit to or from the group, you are most welcome to invite them along with you. Please contact us by phone, fax or email to indicate whether a company representative will be attending.

Yours sincerely

Gaynor Read  
East of England Construction Training Group Co-ordinator