

## East of England Construction Training Group

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12 December 2005

Dears Sirs

### *Invitation*

I have pleasure in inviting you to the fourth meeting of the East of England Construction Training Group

*On Wednesday, 18 January 2006*

*At Worlington Hall Hotel, near Mildenhall*

(a map, showing the location of the venue is attached)

*From 2pm to 4pm*

With guest speakers:-

Knowlden Titlow Insurance - Commercial Insurance Issues for Construction Industry

Jenny Pavey of CITB - Construction Ambassador Programme

The group first met in February 2005 and since then has grown and developed with new and continued support from local companies. We are an independently audited, non profit making organisation, supported by CITB and formed to offer its members many benefits connected to the construction industry and primarily, construction training. Further information on the Group and its benefits can be found at [www.eectg.com](http://www.eectg.com).

At the meeting you will have the opportunity to network with other companies in and related to the construction industry. The Group's training plan for January to March will be made available and you will have the chance to request and discuss training needs. (Forthcoming training that still have spaces available, are also included with this invitation.) Refreshments will be provided throughout the meeting.

It is vitally important your company is represented at this meeting, or shows support to the group, because as a large collective, we have a voice in our industry that can influence construction training legislation and qualification. Furthermore if you know of any one who you feel would benefit to or from the group, you are most welcome to invite them along with you. Please use the attached slip or contact us by phone, fax or email to indicate whether a company representative will be attending.

Yours sincerely

Gaynor Read

East of England Construction Training Group Co-ordinator

## **Forthcoming EECTG Training Available**

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Course: Site Management Safety Training Scheme – SMSTS (5 days)

Start: 5 Jan 2006, then each Thursday for 4 more weeks (12/1, 19/1, 26/1, 2/2)

Cost: £495 + VAT per person (includes registration and CITB publications GE700 & XA6)

Grant: £35 per day and £95 on certification

Venue: Provisionally at CTS in Great Yarmouth (Location may change to suit candidates)

Deposit: £125 + VAT per candidate, due immediately

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Course: First Aid at Work - appointed person (1 day)

Start: 12 Jan 2006

Cost: £50 + VAT per person

Grant: £17.50

Venue: Provisionally at CTS in Great Yarmouth (Location may change to suit candidates)

Deposit: 25% to confirm booking

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Course: First Aid at Work Refresher (2 days)

Start: 16 and 17 Jan 2006

Cost: £110 + VAT per person

Grant: £17.50 per day

Venue: Provisionally at CTS in Great Yarmouth (Location may change to suit candidates)

Deposit: 25% to confirm booking

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If you have any other training requirements please communicate them to me and will endeavour to get these met and best suited to your needs. If any of the above are of interest to you, at these exceptional rates, then please contact me ASAP!

Gaynor Read

East of England Construction Training Group

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## Getting there

Worlington Hall Hotel  
Mildenhall Road  
Worlington  
Mildenhall  
Suffolk IP28 8RX



From A11 / A1101 at major Mildenhall roundabout, take Mildenhall exit and follow the main road through Mildenhall town. Go straight across first mini roundabout and bear left at the next. Continue to stay on the main road and head out of Mildenhall, staying on this road you will enter into Worlington Village and we are on the right hand side before the bend.