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Please ask for: Khalid Mahmood



**Leicester Complementary
Schools Trust**

Forest Lodge Education Centre
Charnor Road, New Parks
Leicester LE3 6HL

Phone: 0116 222 2618
Fax: 0116 229 1551
Email : information.lcst@sdsa.net

8th February 2006

All Local Authorities
All Complementary/Supplementary Schools
All Mainstream Schools

Dear Sir/Madam

INTER-LEA COMPELEMENTARY/SUPPLEMENTARY SCHOOLS CONFERENCE

The Centre for British Teachers and the Leicester Complementary Schools Trust, are pleased to invite you to our first inter-LEA Complementary Schools Conference, on Tuesday 28th March 2006 in Leicester. The aims and objectives of this conference are outlined in enclosed poster and the booking form.

The conference will provide a platform for both mainstream schools and complementary schools to share ideas and to explore the possibilities of developing partnerships. The conference will also aim at exploring the issues and barriers faced by complementary/supplementary schools. The invitations are being extended to all mainstream schools, complementary schools in several Local Authorities.

Please note that the venue has a limited parking facility, which will be allocated on first come first basis on arrival. We would encourage you to travel by train/public transport as the venue is only at 5 minutes walk from the train station.

Please find attached following documents:

- Conference poster
- Booking form
- Programme of the day (draft)
- Directions to the venue

Should you have any questions or concerns please do not hesitate to contact me on above numbers.

Thanking you

Sincerely yours,

Khalid Mahmood
Complementary Schools Coordinator

Supported by:

Chair: Daxa Parmar
Treasurer: Maurice Coles
Coordinator: Khalid Mahmood





**Leicester Complementary
Schools Trust
& Centre for British Teachers**



Inter-LEA Complementary Schools Conference 2006

Tuesday, 28th March 2006

**Oliver Suite, The Devonshire Place
78 - London Road, Leicester LE2 0RA
09:30am - 3:00pm**

AIMS OF THE CONFERENCE

- An opportunity to share good practices
- Disseminate research findings of CfBT research team
- Impact of Leicester experience
- Explore available resources for complementary schools
- Promote national contacts
- To effectively engage complementary schools and mainstream schools in a dialogue to raise pupils' achievement and attainment

PROGRAMME OF THE DAY

- | | |
|------------------------------|---------------------------|
| - Keynote Speakers | - Number of Workshops |
| - Hot and Cold Drinks, Lunch | - Question & Answer Panel |

Admission free. Places are limited, to avoid disappointment please book your place today.

Raising the Standard of Community Learning

For further information and bookings please contact:

Khalid Mahmood
Leicester Complementary Schools Trust
Forest Lodge Education Centre
Charnor Road, Leicester LE3 6HL
Ph: 0116 222 2618 , Fax: 0116 231 1804
Email: information.lcst@sdsa.net

Supported by:



Inter-LEA Complementary Schools Conference
Organised by
Leicester Complementary Schools Trust & Centre for British Teachers
Tuesday, 28th March 2006

Booking Form

Please use one form per person, feel free to make photocopies if you need more forms.

<p>Workshops</p> <p>The delegates will have an opportunity to attend two out of three workshops taking place:</p> <p>A. How complementary schools and mainstream schools can work together – Sharing & Recognition.</p> <p>B. Findings of CfBT Supplementary Schools Research Project.</p> <p>C. Resources for Complementary Schools</p> <p>Conference Venue,</p> <p>The Oliver Suite Devonshire Place 78 London Road, Leicester LE2 0RA Phone: 0116 254 8361, Fax: 0116 254 4948</p> <p>The Devonshire Place is at five minutes walk from Leicester train station. As you come out of the station please turn left on to the main London Road, keep walking and the Devonshire Place is on your left just after passing the pedestrian-crossing lights. Driving instructions are enclosed.</p>	<p>Name:</p> <hr/> <p>Job Title:</p> <hr/> <p>Organisation:</p> <hr/> <p>Address:</p> <hr/> <p style="text-align: right;">Post Code:</p> <hr/> <p>Phone:</p> <hr/> <p>Fax:</p> <hr/> <p>Email:</p> <hr/> <p>Workshop Choices:</p> <p>Please chose one workshop for each session:</p> <p>First Session - A, B, C (11:15 – 12:15)</p> <p>Second Session - A, B, C (13:15 – 14:15)</p>
<p>Please return completed booking forms to:</p> <p>Khalid Mahmood Leicester Complementary Schools Trust Forest Lodge Education Centre Charnor Road, New Parks Leicester LE3 6HL</p> <p>Or fax it to 0116 229 1551</p> <p>Closing date for receipt of booking forms: <u>22 Mar 06</u></p>	<p>Special dietary or access requirements, including auditory needs: (Halaal & Vegetarian lunch will be provided)</p> <hr/> <p>Any other comments:</p> <hr/>
<p>PLEASE NOTE THAT PLACES ARE LIMITED AND WILL BE STRICTLY ALLOCATED ON FIRST COME FIRST SERVED BASIS.</p>	

Inter-LEA Complementary Schools Conference

Tuesday, 28 March 2006

PROGRAMME (DRAFT)

- 09:30 Registration & Tea/Coffee**
- 10:00 Welcome**
Cllr. Hussein Suleman – Head of Education Committee,
Leicester City Council
- 10:10 Aims of the conference, introduction to LCST**
Khalid Mahmood – Coordinator, LCST
- 10:15 Research findings of the Centre for British Teachers**
Jumayei Akohi / Bradley Lincoln – Research Officers CfBT
- 10:25 Complementary Schools – A National Perspective**
Inderjit Dehal – Ethnic Minority Achievement Unit, DfES
- 10:50 Building National Contacts**
Paul Morrish - Chief Executive, Resource Unit
- 11:00 Tea/Coffee break**
- 11:15 Workshops session 1**
- 12:15 Networking & Lunch**
- 13:15 Workshops session 2**
- 14:15 Tea/Coffee Break**
- 14:30 Plenary – Q & A Panel**
- 15:00 Vote of thanks – Maurice Coles, Chief Executive SDSA**

Please use enclosed booking form to reserve your place.

Devonshire Place (Leicester) Limited
78 London Road
Leicester
LE2 0RA

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From the **M69/ Junction 21 of the M1**, follow the **A563** towards Peterborough, also sign post to Leicester Races. This road continues across two major sets of traffic lights and two roundabouts and joins the **A6** at Leicester Race Course.

At the roundabout with Victoria Park, continue straight on and across 1 pelican crossing and two sets of traffic lights.

Turn immediately right past Devonshire Place into Prebend street and the Devonshire Place Car Park is the second car park entrance on the right.