



2008 YEAR AT A GLANCE

JANUARY			FEBRUARY			MARCH			APRIL		
M	T	W	T	F	S	M	T	W	T	F	S
1	2	3	4	5	6				1	2	3
7	8	9	10	11	12	3	4	5	6	7	8
14	15	16	17	18	19	10	11	12	13	14	15
21	22	23	24	25	26	17	18	19	20	21	22
28	29	30	31			24	25	26	27	28	29
						31					30
MAY			JUNE			JULY			AUGUST		
M	T	W	T	F	S	M	T	W	T	F	S
1	2	3	4			1	2	3	4	5	6
5	6	7	8	9	10	7	8	9	10	11	12
12	13	14	15	16	17	14	15	16	17	18	19
19	20	21	22	23	24	21	22	23	24	25	26
26	27	28	29	30	31	28	29	30	31		
						30					
SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER		
M	T	W	T	F	S	M	T	W	T	F	S
1	2	3	4	5	6				1	2	3
8	9	10	11	12	13	3	4	5	6	7	8
15	16	17	18	19	20	10	11	12	13	14	15
22	23	24	25	26	27	17	18	19	20	21	22
29	30					24	25	26	27	28	29

ESPO DESKTOP CALENDAR CUSTOMER FEEDBACK

We want to improve our service.
Please take the opportunity to tell us what you think about our calendar.

Is the size of the calendar ☐ Too small? ☐ Just right? ☐ Too big?

Do you find the ESPO contact names useful? ☐ Yes ☐ No

Have you any comments/suggestions on how the calendar could be improved?

Thank You for giving us valuable feedback. Please complete your customer details on the back of this card and return it to ESPO with your next communication.

Please complete the feedback questions overleaf, put your customer details on this side,
then post to ESPO with your next communication:

ESPO Marketing Dept. Barnsdale Way, Grove Park, Enderby, Leicester LE19 IES

Name _____ Position _____

DPN _____ Account Name _____
DELIVERY POINT NUMBER SCHOOL/COLLEGE/COUNCIL OFFICE, ETC.

Address _____

_____ Postcode _____

*A telephone number or email address would be helpful
to contact you for further input if required (optional)* _____

DECEMBER

M T W T F S S

3 4 5 6 7 8 9

10 11 12 13 14 15 16

17 18 19 20 21 22 23

24 25 26 27 28 29 30

31

FEBRUARY

M T W T F S S

4 5 6 7 8 9 10

11 12 13 14 15 16 17

18 19 20 21 22 23 24

25 26 27 28 29

JANUARY 2008

Public Holiday

1

Monday Tuesday Wednesday Thursday Friday

7 14 21 28 14 21 28 14 21 28

8 15 22 29 15 22 29 15 22 29

9 16 23 30 16 23 30 16 23 30

10 17 24 31 17 24 31 17 24 31

11 18 25 18 25 18 25 18 25

12 19 26 19 26 19 26 19 26

13 20 27 20 27 20 27 20 27

5 6 5 6 5 6 5 6

Saturday Sunday

www.espo.org

MONTH

“DIY purchasing costs more time and money than it saves!”

...see the catalogue or call the Buyer



ALL TELEPHONE NUMBERS HAVE THE
LEICESTER DIALING CODE (0116) PRECEDING.
THEM UNLESS INDICATED OTHERWISE.

MAIN RECEPTION

265 7878
CUSTOMER SERVICES
Placing Orders/Order Line **265 7905**
Fax orders **294 4390**
Stock Delivery & Order Queries - All Areas **265 7901**
Dianne Allen Customer Services Manager **265 7907**
Lynda Kaynor Deputy Cust. Services **294 4027**

DIRECT'S TEAM

Direct Delivery Progressing and Returns
Peter Keen Co-ordinator **294 4035**
Jane Houston Expediter **265 7917**
Sheila Kinson Expediter **294 4036**
David Smith Expediter **294 4037**
Jim Norman Expediter **294 4034**
Jackie Cobb Reported Faulty Returns **294 4038**
Fax **294 4392**

FIELD SALES

David Thomas Sales Manager **07768 376459**
Lynn Hinch Cambs/Milton Keynes **07799 657240**
Oonagh Towse Leicester, Leicestershire, and Northants **07768 376463**
Tony Shepperson Leicester City & Rutland **07880 787744**
Peter Legind Lincolnshire, Peterboro' **07787 128778**
Penny Bradley Norfolk **07899 060914**
Anthony Warner Wanwicks, Coventry **07786 962122**
Simon Herne West Midlands, Staffs **07770 704177**
Mike Pope Notts, Solihull **07823 444086**
CONTRACTS DEPARTMENT
Ian Cummingham Contracts Admin Officer **265 7926**
Fax **294 4399**

BUYING GROUPS

COMPETITION & SERVICES

Steve Burton Group Buyer **265 7857**
Kate Shaw Group Buyer **294 4007**
Mark Even Senior Buyer **294 4009**
Louise Gallagher Senior Buyer **294 4006**
Trevor Laxton Senior Buyer **294 4011**
Richard Skelton Senior Buyer **294 4010**
Lisa Turt Senior Buyer **265 7933**
Joanna Kison General Enquiries **294 4008**
Fax **294 4398**

ENERGY

Wendy Dilley Enquiries - Fuel and General **294 4042**
Joyal Khan Enquiries - Electricity **294 4041**
Kate Shaw Enquiries - Gas **294 4040**
Fax **294 4383**

FOOD AND PROVISIONS

Peter Stafford Allen Group Buyer **265 7855**
Karen Greewood Senior Buyer **265 7856**
Stephen Nestfield Quality Assurance **265 7937**
Jane Smith Contract Support **294 4056**
Sarah BurrIDGE Data Management **265 7938**
Fax **294 4393**

FURNITURE

Richard Tomlinson Group Buyer **265 7881**
Mark Johnson Furniture **294 4060**
Heidi Smith Furniture **294 4059**
Neil Smoot Soft Furnishings **265 7851**
Anna Waterton General Enquiries-Furniture **265 7883**
Jayne Collins General Enquiries - Soft Furnishings **294 4120**
Fax **294 4394**

HIGHWAYS AND VEHICLES

Kevin Matthews Group Buyer **265 7936**
Alan Hind Highway Materials **265 7853**
Steve Blewitt Vehicles **294 4048**
Steve Warren Vehicles **265 7854**
Cathy Billington General Enquiries **265 7882**
Fax **294 4381**

HARDWARE

Ian Gibbins Group Buyer **265 7895**
Gary Ford Senior Buyer **265 7896**
Glenn Clarke Catering, Cleaning Materials **265 7898**
Scott Buttress Audio Visual, Electrical Goods **265 7893**
David Maylin Science, Design & Tech Tools, **265 7897**
Building, Plumbing & Ironmongery
Julie Evans Protective Clothing, First Aid
Keeley Wood O.T. Equip., Sensory Support, **294 4063**
General Enquiries, Horticulture, Stairlifts
COSSH Data Sheets **265 7895**
Fax **294 4397**

INFORMATION & COMMUNICATIONS

TECHNOLOGY

Mark Woollerton Group Buyer **265 7940**
Nasir Malikda Senior Buyer PCs, **265 7947**
Printers & Peripherals
Aaron Powdrill Telecoms and ICT **294 4074**
Nick Holland Consumables **265 7942**
Julie Larwood Photocopiers & Software **265 7946**
General Enquiries **294 4384**
Fax

MAJOR PROJECTS

Rowena Thomas Group Buyer **294 4061**
Neil Mackie Buyer **294 4058**
Cassie Frost Buyer **294 4067**
Angelina Ryan General Enquiries **294 4057**
Fax **294 4370**

STATIONERY

Clive Doherty Group Buyer **265 7941**
David Johnston Early Years, Sports & Leisure, **265 7943**
Curriculum subjects
Ray Yardy Stationery **265 7944**
Martin Lawson Art & Design, Diaries **265 7945**
Jane Blois Paper, Exercise Books, **265 7916**
and Art Papers
Emma Birch Office Machines, General **294 4104**
Enquiries **294 4391**
Fax

ESPO • Barnsdale Way • Grove Park • Enderby • Leicester LE19 1ES



APRIL 2008

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

*“ESPO is your purchasing resource.
They will save you time and money”
– Use them ...ALWAYS!*

MARCH						
M	T	W	T	F	S	S
			1	2		
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						31

MAY						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

4
MONTH

APRIL						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JUNE						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2008

Public Holiday

Monday	Tuesday	Wednesday	Thursday	Friday
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

“DIY purchasing causes others additional work and creates inefficiencies”
...see the Catalogue or call the Buyer



Saturday	Sunday
3	4
10	11
17	18
24	25
31	

5 MONTH

JUNE 2008

MAY

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY
M T W T F S S
 1 2 3 4 5 6
 7 8 9 10 11 12 13
 14 15 16 17 18 19 20
 21 22 23 24 25 26 27
 28 29 30 31

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

30 “DIY purchasing costs more time and money than it saves!”

...see the Catalogue or call the Buyer



JULY 2008

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JUNE

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
						30

AUGUST
M T W T F S S
1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

“The hidden costs of today’s good deal can cost a fortune tomorrow.”

Use ESPO – see the Catalogue or call the Buyer



OCTOBER 2008



SEPTEMBER
M T W T F S S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

NOVEMBER
M T W T F S S
1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30

Monday Tuesday Wednesday Thursday Friday

Saturday Sunday

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

4	5
11	12
18	19
25	26

“DIY purchasing costs more time and money than it saves!”

...see the Catalogue or call the Buyer

MONTH 10

OCTOBER

M T W T F S S

1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

DECEMBER

M T W T F S S

1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

NOVEMBER 2008

Monday Tuesday Wednesday Thursday Friday

3 4 5 6 7
10 11 12 13 14
17 18 19 20 21
24 25 26 27 28

"The hidden costs of today's good deal can cost a fortune tomorrow"

— Use ESPO ...see the Catalogue or call the Buyer



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Saturday Sunday

1 2
8 9
15 16
22 23
29 30



NOVEMBER

M T W T F S S

3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30

JANUARY

M T W T F S S

1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

DECEMBER 2008

Public Holiday

Monday Tuesday Wednesday Thursday Friday

1 2 3 4 5
8 9 10 11 12
15 16 17 18 19
22 23 24 25 26
29 30 31 Merry Christmas!

"DIY purchasing causes others additional work and creates inefficiencies"
...see the Catalogue or call the Buyer

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Saturday Sunday

6 7
13 14
20 21
27 28

12
MONTH

DECEMBER

M T W T F S S

1 2 3 4 5 6 7

8 9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

29 30 31

FEBRUARY

M T W T F S S

2 3 4 5 6 7 8

9 10 11 12 13 14 15

16 17 18 19 20 21 22

23 24 25 26 27 28

JANUARY 2009

Public Holiday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

5

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ESPO

MONTH

“DIY purchasing costs more time and money than it saves!”

...see the Catalogue or call the Buyer

2008 YEAR AT A GLANCE

JANUARY							FEBRUARY							MARCH							APRIL						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6					1	2	3									1	2	3	4	5	6	
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
														31													
MAY							JUNE							JULY							AUGUST						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
														1	2	3	4	5	6		1	2	3	4	5	6	7
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6	7															1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

2009 YEAR AT A GLANCE

JANUARY	FEBRUARY	MARCH	APRIL
M T W T F S S I 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
MAY	JUNE	JULY	AUGUST
M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31