

Introducing Accessibility in Microsoft Windows Vista and Office 2007

An AbilityNet Workshop



Fee £125 (+vat) per delegate

Over the next couple of years PC users will be migrating to the new Microsoft operating systems "Windows Vista". For people with an interest in Assistive Technology, or those required to make reasonable adjustments, it is essential that they understand the new technology and how it can be adapted to meet the needs of people with a variety of needs.

This one day seminar will show you everything you need to know about Vista and the features it contains 'out of the box'. This is a clear opportunity for anyone who requires to be up to date on the latest software developments. This seminar will use Windows Vista and Office 2007 as a base for all demonstrations.

We will be looking at:

- Ease of Use Centre
- Mouse Properties
- Personalise the Display
- Text or Visual Alternatives for Sounds
- Tuning the Keyboard
- In Built Voice Recognition

Comments from participants in previous Vista seminars

- *"As a Local Education Authority it has raised awareness of the system before schools move to Vista"*
- *"I will be able to make more informed input into strategic plans and will be able to get into features more quickly"*
- *"Trainer made the whole day interesting and enjoyable. Resources will be very useful to refer learners to and remember what has been covered."*



An on-screen keyboard



Vista Ease of Access Center



Changing colour and appearance

To book your place, please complete a booking form, call AbilityNet Course Administrator on Tel: 01926 465167 or email courses@abilitynet.org.uk

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Course Fees: £125 (+ VAT) per delegate

This course will be running on the dates listed below; (please tick the course you wish to attend)

- ☐ 2nd June 2008 – Hewlett Packard, Bristol
- ☐ 6th June 2008 – Momentum, Glasgow, Scotland
- ☐ 19th September 2008 – British Computer Society, Central London

10% discount for bookings received 2 months before course, 20% discount for bookings received

4 months before course. 10% discount for 3 or more people from one company.

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Please return form to:

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