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General Teaching Council
for England

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xx February 2002

Dear Teacher

Spring GTC Teacher Events in Norwich, Wednesday 2 April 2003: Focus Groups on education policy; Teacher Meeting on Supporting teacher professionalism

As part of our continuing dialogue with teachers, the General Teaching Council for England meets regularly with teachers from across the country. These events help us gain the views of the teaching profession so that we can give clear and authoritative advice on education policy.

We will be holding a series of afternoon Focus Groups and a twilight Teacher Meeting in Norwich (at Norwich City FC) on Wednesday 2 April 2003. We enclose a handbill you can use to request a place.

Structured focus groups, facilitated and recorded by independent trained staff, provide the opportunity to explore teaching and learning issues in some depth. Their evidence will be used to ensure that GTC policy documents reflect teachers' professional experience in its variety and complexity. We respect teacher confidentiality, and no teacher will be identifiable from the reports made. Each Focus Group lasts ninety minutes. You can either join a group that starts at 12.30pm or a group that starts at 2pm.

The Teacher Meeting will begin with a short update of the work the GTC is engaged in to influence policy and to support teachers' professionalism. Listening to teachers is the main purpose of the session, and each teacher joins a small discussion group around the key theme of the meeting. After the discussion groups, teachers can feed back their thinking and discuss the main issues with a panel including Members of the GTC Council and Chief Executive Carol Adams.

All the events are free, and refreshments are provided. We meet the costs of supply cover where it is required to ensure that classes are covered (in which case teachers will need advance permission from their school, and subject to a maximum contribution), and travel expenses up to £15. We try to find a place for every teacher who wants to attend but if the venue becomes full we may have to limit numbers.

We are fully committed to equality of opportunity and are very keen for the events to be as broadly representative of teachers as possible. We welcome both experienced teachers and more recent entrants to teaching, and in particular teachers with a perspective about black and minority ethnic issues in teaching and learning.

The GTC looks forward to learning from teachers in Norwich and the surrounding region.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Stephens'.

Sarah Stephens
Director of Policy



Teacher events in Norwich

Wednesday 2 April

Focus Groups (12.30pm to 2pm or 2.30pm to 4pm)

Teacher Meeting on 'Supporting teacher professionalism' (4pm for 4.30pm to 6.30pm)

The General Teaching Council is keen to hear the views of teachers.

All registered teachers are welcome.

To register please fax back the handbill to 020 8542 9333, e-mail publicity@gtce.org.uk or telephone 020 8542 7622 by the closing date of Friday 21 March.

Supply cover costs and travel expenses (up to approved maxima) are payable if required.



General Teaching Council
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**Focus Groups (12.30pm to 2pm or 2.30pm to 4pm)
Teacher Meeting on 'Supporting teacher professionalism'
(4pm for 4.30pm to 6.30pm)**



**Wednesday 2 April
Teacher Events – Norwich**

Booking form for Norwich teacher events

**Please fax back to 020 8542 9333 by closing date
of Friday 21 March. No cover sheet necessary.**

Please tick which event you wish to attend:

- ☐ a Focus Group only
- ☐ the Teacher Meeting only
- ☐ both a Focus Group and the Teacher Meeting

There are 48 places available in the Focus Groups, and 60 in the Teacher Meeting. We accept up to two applications from each school (three from secondary schools) but if the events are over-subscribed may only be able to offer a place to one teacher. This form may be photocopied to apply for more than one place. Because the Focus Groups take place in school time, it is the responsibility of each applicant to ensure they have the authority to attend.

Please complete in capitals using black ink

Teacher details

Title: **First name:** **Surname:**

School or workplace name: **Phase:**

(if not entered or incorrect above)

Job title / responsibility:

Teaching experience: **years** **LEA area:**

(We need the LEA area to identify the school accurately, even if it is not maintained by an LEA).

Contact address:(if different from address above)

Postcode:

Telephone: **Fax:**

e-mail:

Dietary or access requirements

If you cannot fax this form then please post it to the GTC Conference Desk, 163 Kingston Road, London SW19 1LJ. Confirmation and joining instructions will be sent to the contact address by Tuesday 25 March. If you have any queries about these events, please call the Conference helpline on 020 8542 7622. For all other GTC enquiries, please ring 0870 001 0308.



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