

JS/ep

17 September 2003

To: Headteachers and Year 2 Teachers of Norfolk LEA Infant, First, First & Middle, Primary and Special Schools with Year 2 Children

Dear Headteacher and Year 2 Teachers,

End of Key Stage 1 Assessment and Audit Moderation in 2004

1. As you will be aware, there are significant changes proposed to the assessment arrangements at Key Stage 1. However, these do not come into force until 2005 and will be piloted in 2004 in a number of LEAs around the country. Norfolk is not one of these authorities so our arrangements will remain as they have for the last four years. 25% of schools will have their results audited through cluster group meetings. We have now reached the third year of the cycle and I attach (blue sheet) the list of schools that will be statutorily audited in cluster groups in 2004. Further details will be sent to these schools later in the Autumn Term.
2. Schools with **only one Year 2 teacher** (and he/she is **new to end of Key Stage 1 assessment**) will be visited in order to give support to that teacher and to verify the assessments. **To help us identify these schools please would you complete and return the pink form (attached to this letter) by Friday 17th October 2003. N.B. You only need to complete the pink form if this applies to your school.**
3. As in the past four years, there will be random audit visits to a number of other schools.
4. In 2002 and 2003 many schools, not subject to statutory audit, opted to carry on meeting in clusters with an LEA audit moderator, to discuss and confirm judgements, particularly about children's writing. Consequently in 2004, we will again be arranging optional moderation meetings for clusters in June. There is no DfES funding for this but clusters could use part of their further delegated package for the meeting. Further details will be sent to you later in the Autumn Term.