

## Educational Visits and Journeys Briefing Dates

Date	Venue	Target Audience	Times
4 November	County Hall (Edwards Room)	Secondary Headteachers/Governors	9:30 – 12:30
4 November	County Hall (Edwards Room)	Secondary Headteachers/Governors	1:00 – 4:00
7 November	PDC King's Lynn	Secondary Headteachers/Governors	9:30 – 12:30
7 November	PDC King's Lynn	Secondary Headteachers/Governors	1:00 – 4:00
8 November	PDC King's Lynn	Primary Headteachers/Governors	9:30 – 12:30
8 November	PDC King's Lynn	Primary Headteachers/Governors	1:00 – 4:00
11 November	PDC Norwich (Room 23)	Primary Headteachers/Governors	9:30 – 12:30
11 November	PDC Norwich (Room 23)	Primary Headteachers/Governors	1:00 – 4:00
12 November	County Hall (Cranworth Room)	Primary Headteachers/Governors	9:30 – 12:30
12 November	County Hall (Cranworth Room)	Primary Headteachers/Governors	1:00 – 4:00
14 November	PDC King's Lynn	Primary Headteachers/Governors	9:30 – 12:30
14 November	PDC King's Lynn	Primary Headteachers/Governors	1:00 – 4:00
<b>These following sessions have been identified for Governors only:</b>			
26 November	PDC Norwich	GOVERNORS (primary & secondary)	6:00 – 9:00
27 November	PDC King's Lynn	GOVERNORS (primary & secondary)	6:00 – 9:00

### Headteacher and Governor Briefings – Educational Visits and Journeys

Name of School: ..... School's INSET code: .....

*We would like to reserve places for the briefing sessions as indicated below:*

Headteacher (name): .....

Briefing (date): ..... Venue: .....

Second choice: ..... Venue: .....

Morning session: 9:30 – 12:30 ☐ or Afternoon session: 1:00 – 4:00 ☐

Governor(s) (name) : .....  
 .....

Briefing (date): ..... Venue: .....

Second choice: ..... Venue: .....

Morning session: 9:30 – 12:30 ☐ or Afternoon session: 1:00 – 4:00 ☐

**Please return to: Gill Seaton**  
**Professional Development Centre, Woodside Road, Norwich NR7 9QL**

**or fax to: 01603 702106**