

Norfolk PE Teaching Competence Standards Course 2009/10

This extremely successful and popular course for Teaching Assistants (NVQ Level 2 and above) to be trained to deliver high quality PE in primary schools is now in its fifth year of operation. The course has now been copied by many other local authorities and to date more than 200 Norfolk based Teaching Assistants have been through the programme. The new course for 2010 is now available for colleagues to book on, with the mentor training event in December and the course starting officially in January 2010.

The whole programme is based around a series of competencies, which form the Norfolk PE Teaching Competence Standard (NPETCS). Delegates will work with their school based mentor, attend training with Norfolk Children's Services and work towards achieving these standards over an appropriate time scale for them. Upon satisfactory completion, Headteachers' will be able to deploy them in full confidence that they are complying with all appropriate legislation including health and safety and "specified work" regulations (SI2003/1663) as well as ensuring a high quality experience and entitlement for their young people.

The course consists of a series of essential core modules required by all as well as activity specific courses, such as Dance (KS2), Gymnastics (KS1). External verification from the course tutor team is also required and in this way you can see that it mirrors initial teacher training and TDA guidelines. The course is rigorous and robust and past candidates have all made a significant impact within their school. No written assignments are required but a detailed portfolio of progress is required.

The costs for the programme have been designed to be spread over two financial years to ease the potential budget impact for schools. However it must be stressed that to bring in outside agencies to deliver PPA cover through PE can cost schools far in excess of the programme costs. The entire package costs £1,000 for the full year programme (course fee remains unchanged for 2009/10 course). This is split into an initial fee of £500 per delegate and then £250 per assessment visit (two are required which must be passed). As most visits start happening later in the year long programme, these visit costs can be planned into the following financial year helping to split the costs. Where schools wish more than one delegate to be registered we are able to offer a reduction in the assessment visit costs so do please contact us to discuss this. High quality PE and Sport is our mutual aim and we are delighted that so many schools are engaging so positively with this programme.

Attached to this letter are the key dates for this programme for Headteachers to be aware of. All Schools wishing to participate in this programme need to make the following commitments:

- ◆ 2 hours curriculum time for PE (meeting the Government's PSA target)
- ◆ Have a scheme of work in place (Val Sabin or similar)
- ◆ Be working towards the government's Five Hour Offer
- ◆ Commit to release time for the completion of modules
- ◆ Ensure a dedicated Mentor within the school to support the candidate(s)
- ◆ Be committed to developing High Quality PE and School Sport.

Last year we ran the course in excess of our maximum number due to demand. This year we will have to keep to our upper ceiling of 35 delegates so please respond quickly as a number of places have been allocated already to candidates unable to get on last years course. It is extremely popular, well known and well respected as a course and places go very quickly. If you have any queries about any aspect of the course then do please ring me on 01603 697000.

To facilitate this we have attached a booking form to this letter for your convenience. Alternatively you can download this from our website: www.schools.norfolk.gov.uk/go/pe or contact us for a copy if required (01603 697000). Please return this to us, at the address on the form as soon as possible. The closing date for the course is the 2 November 2009 or sooner if the course reaches the 35 place total, as places are allocated on a first come, first served basis.

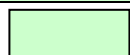
We very much hope that this course will be of interest to you in helping to create greater flexibility in the workforce and ensuring high quality delivery across the school.

Martin Radmore
Head of Service
PE, Sport and Physical Development

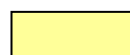
NPETCS Programme 2009/10

Norfolk PE Teaching Competence Standards Programme

Date 2009/10	Module	Activity	Guidance	Venue
10 December 2009	Mentor Training 13:30 – 16:30	Mentor Briefing and Training Designed to support the school based mentor	Essential Mentor and Candidate	Green Room, Archive Centre, County Hall
14 January 2010	Induction 9.30 – 4.00	Setting the Scene / induction	ESSENTIAL All Attend	Abbey Conference Centre
28 January 2010	Module 1 9.30 - 12.30 1:30 – 4:30	(i) National Curriculum PE (ii) Inclusion – ensuring access for all	ESSENTIAL All Attend	Abbey Conference Centre
25 February 2010	Module 2 9.30 – 4.00	Risk Management in PE Ensure safe practice	ESSENTIAL All Attend	Green Room, Archive Centre, County Hall
11 March 2010	Module 3 9.30 - 4.00	GAMES at KS1	Essential if teaching games at KS1	YMCA Sportspark TROWSE
1 April 2010	Module 4 9.30 - 4.00	GAMES at KS2	Essential if teaching games at KS2	YMCA Sportspark TROWSE
29 April 2010	Module 5 9.30 - 12.30 1:30 – 4:30	(i) ASSESSMENT Reporting and Recording (ii) TALENT - Supporting Gifted & Talented Pupils in PE	ESSENTIAL All Attend	Green Room, Archive Centre, County Hall
w/c 17 ? May 2010	Module 6 9.30 - 4.00	GYM at KS1	Essential if teaching Gym at KS1	TBC
w/c 5 ? July 2010	Module 7 9.30 - 4.00	GYM at KS2	Essential if teaching Gym at KS2	TBC
w/c 20 ? Sept 2010	Module 8 9.30 - 4.00	DANCE at KS1	Essential if teaching at KS1	TBC
w/c 18 ? Oct 2010	Module 9 9.30 - 4.00	DANCE at KS2	Essential if teaching at KS2	TBC
w/c 8 ? November 2010	Module 10 9.30 - 4.00	Outdoor and Adventurous Activities at KS1 / 2	ESSENTIAL All Attend	MATTISHALL PRIMARY SCHOOL (New)
w/c 29 ? November 2010	Module 11 9.30 - 4.00	Athletics at KS1 / 2	ESSENTIAL All Attend	YMCA Sportspark TROWSE



Essential Core Module which all delegates must attend



Essential for any delegate who wants to teach at KS1



Essential for any delegate who wants to teach at KS2

Norfolk PE Teaching Competence Standards – Primary

Course Code ESCG2 A

This programme seeks to give Teaching Assistants (NVQ Level 2 and above) the knowledge, skills and understanding to teach National Curriculum Physical Education within a safe and challenging teaching environment. Competence will be assessed through the application of key standards, school based assessment, self-assessment and external verification. The programme will allow successful candidates to be awarded the Norfolk PE Teaching Competence Standard – Primary.

Please complete the following details to provisionally book a place for your (NVQ Level 2 or above) TA (s).

Name of School:.....

Headteacher:.....

Nominated School Based Mentor for TA (s):.....

Position within school:.....

Name of TA (s):

- | | |
|--------------------------|---|
| <input type="checkbox"/> | We have 2 hours curriculum time for PE |
| <input type="checkbox"/> | We have a scheme of work for PE |
| <input type="checkbox"/> | The School is committed to achieving the governments Five Hour Offer |
| <input type="checkbox"/> | The school will release candidate (s) for all essential modules and activity specific ones and will encourage attendance at other CPD opportunities |
| <input type="checkbox"/> | The candidate (s) will be time-tabled to help PE across the school to support their development and ability to achieve the NPETCS-Primary. |

Any relevant qualifications to support the individual applicant(s)
(e.g. coaching awards)

I understand that places on this course will be limited to 35 and that candidates cannot be expected to take sole responsibility for teaching groups in Physical education and sport until they have successfully completed this course. Places will be allocated on a first-come, first-served basis. An initial fee of £500 is required followed by £250 per assessment / validation visit (total course cost per delegate is £1,000)

Signed:.....Headteacher Date:.....

Please send this completed form to:

**Martin Radmore, PE, Sport and Physical Development Service
Turner Road Centre, Turner Road, Norwich NR2 4HB**

Closing date is 2 November 2009 or sooner if maximum number is reached