

Education Department  
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Your ref:  
My ref: SC/DLJ/KME/17

26 August 2003

**To: All Headteachers**

Dear Colleague

**Autumn Term 2003 Meetings for Headteachers with Director of Education**

I am writing to you with the dates for this term's headteacher meetings. The meetings begin at 4.30pm with refreshments available from 4.15pm.

Tuesday 16 September	Attleborough High School
Tuesday 23 September	The Imperial Hotel, North Drive Great Yarmouth
Monday 29 September	Sheringham High School
Wednesday 1 October	West Norfolk Professional Development Centre, King's Lynn
Tuesday 7 October	Easton College
Tuesday 14 October	Professional Development Centre, Woodside Road, Norwich

I propose the following agenda items:

- A. Local Issues
- B. Issues brought forward by headteachers
- C. Briefing by Director

**Local Issues**

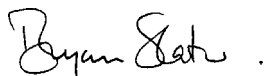
- Feedback on SATs, GCSEs and A Levels
- Preparations for 2004/05 budget
  - position of schools in 2003/04
  - background to 2004/05

**National issues**

- Education funding
  - Secretary of State's announcement 17 July (paper attached)
  - issues arising ("guarantee", SEN funding etc)
- Green paper on children at risk

If you haven't already done so would you please inform Karen Ellis which meeting you will be attending, Tel: 01603 222379, fax: 01603 223838 or preferably by email [karen.ellis@norfolk.gov.uk](mailto:karen.ellis@norfolk.gov.uk)

Yours sincerely



DIRECTOR OF EDUCATION